



TOWN OF TYNGSBOROUGH

ANNUAL TOWN MEETING WARRANT

Tyngsborough High School Pierce Field
50 Norris Road, Tyngsborough MA 01879

June 26th, 2021

9:00 AM

Middlesex, SS.

To either of the Constables of the Town of Tyngsborough, Massachusetts, in the County of Middlesex:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town of Tyngsborough, qualified to vote in town affairs, to meet at the Tyngsborough High School Pierce Field in said Tyngsborough on Saturday the twenty-sixth day of June in the year two thousand twenty one at 9 o'clock in the morning, then and there to act on the following articles:

Article 1: Reports of the Town Officers and Committees.

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.

Article 2: Appropriation – General Fund for Fiscal Year 2022.

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for Fiscal Year 2022 (July 1, 2021 - June 30, 2022), or take any other action relative thereto.

(Budget attachment as Exhibit A)

Article 3: Compensation of Elected Officials.

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2022 (July 1, 2021 - June 30, 2022), or take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations submitted within Article 2.

	REQUEST		
	SALARIES	SALARIES	RECOMMENDED
	7/01/20	7/01/21	7/01/21
	6/30/21	6/30/22	6/30/22
<hr/>			
<u>Elective Town Officers</u>			
Moderator	\$ 0	\$ 500	\$ 500
Board of Selectmen (5)			
Chairman	\$ 0	\$ 3,000	\$ 2,000
Members (4)	\$ 0	\$ 2,500	\$ 1,500
Town Clerk	\$ 69,208	\$ 70,592	\$ 70,592
Assessors (3)			
Chairman	\$ 0	\$ 0	\$ 0.00
Member (1)	\$ 0	\$ 0	\$ 0.00
Member (1)	\$ 0	\$ 0	\$ 0.00
Board of Health			
Chairman	\$ 0	\$ 1,000	\$ 1,000
Members (4)	\$ 0	\$ 800	\$ 800
Tree Warden	\$ 0	\$ 0	\$ 0.00
Cemetery Commissioners (3)	\$ 0	\$ 0	\$ 0.00
School Committee (7)	\$ 0	\$ 0	\$ 0.00
Library Trustees (6)	\$ 0	\$ 0	\$ 0.00
Sewer Commissioners (3)			
Chairman	\$ 2,500	\$ 2,500	\$ 2,500
Member (1)	\$ 2,000	\$ 2,000	\$ 2,000
Member (1)	\$ 2,000	\$ 2,000	\$ 2,000
Planning Board (5)			
Chairman	\$ 0	\$ 1,750	\$ 1,000
Members (4)	\$ 0	\$ 1,500	\$ 800
Finance Committee (5)	\$ 0	\$ 0	\$ 0
Constables (2)	\$ 0	\$ 0	\$ 0
Greater Lowell Technical HS (1)	\$ 0	\$ 0	\$ 0

Article 4: Transfer of Funds from Free Cash.

To see if the Town will vote to transfer from free cash the following sums of money, or take any other action relative thereto.

Amount	To
\$52,500	Other Post-Employment Benefits (OPEB) Trust Fund
\$50,000	Consulting Costs for Comprehensive Zoning Review
\$28,287.50	Public Safety Building Study Committee- Feasibility Design/Cost Estimate Services for Police Headquarters

Article 5: Appropriation – Ambulance Enterprise Fund for Fiscal Year 2022.

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Board of Selectmen to operate the Ambulance Enterprise for Fiscal Year 2022 as follows:

Salaries	\$ 469,294
Fringe Benefits	\$ 41,734
Subtotal	\$ 511,028
Expenses	\$ 46,900
Indirect Costs to the General Fund	\$ 13,940.43
TOTAL	\$ 571,868.70

with \$571,868.70 to be raised through Department Receipts, as follows:

<u>Estimated Department Receipts</u>	<u>\$ 571,868.70</u>
<u>Estimated Surplus</u>	<u>\$ 0.00</u>

and that \$41,734 and \$13,940.43 be included in appropriations from the General Fund for fringe benefits and indirect costs respectively, as shown above, and to be allocated to the Ambulance Enterprise for funding, or take any other action relative thereto.

Article 6: Appropriation – Sewer Enterprise Fund for Fiscal Year 2022.

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise for Fiscal Year 2022 as follows:

That the following sums be appropriated:

Salaries & Stipends	\$ 227,903
Expenses	\$ 1,151,628
Capital Outlay	\$ 691,832
Debt & Interest Sewer Dept.	\$ 92.953
Debt & Interest from Betterments	\$ 572,648
Subtotal	\$2,736,964
Transfer Indirect Costs to General Fund	\$ 159,395
Total	\$ 2,896.359

From the following funding sources:

Department receipts	\$ 1,366,565
Betterment Fund	\$ 572,648
Retained Earnings	\$ 957,146
Total	\$ 2,896,359

or take any other action relative thereto.

Article 7: Transfer of Funds from PEG Fund.

To see if the Town will vote to appropriate by transfer the sum of \$142,229 from the PEG Fund to the general fund for the following purposes, or take any other action relative thereto.

Amount	To
\$142,229	Support PEG Operating Budget for public, educational, and governmental television access

Article 8: Appropriation – Community Preservation Committee Fund.

To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the fiscal year 2022, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses, as follows:

Description	Amount	Fund Category
Lake Mascuppig Weed Control	\$7,000	Open Space and Rec
Lake Massapoag Weed Control	\$3,000	Open Space and Rec
Town Center Open Space and Recreation Improvements	\$50,000	Open Space and Rec

Tyngsborough Housing Authority	\$10,000	Affordable Housing
Coburn Rd. Architectural Design Standards		
FPMH Weathervane Restoration	\$10,000	FY22 Receipts
Littlefield Back Roof Slate Installation	\$40,000	FY22 Receipts
Administrative Expenses, 5% allowance	\$40,000	FY22 Receipts
Debt Service Old Town Hall year 4 of 10	\$205,218.76	FY22 Receipts
Debt Service First Parish year 2 of 10	\$91,625	FY22 Receipts
Debt Service First Parish year 2 of 10	\$140,000	Historic Preservation

Total CPC Appropriations \$596,843.76

Deposits to Reserve Accounts:

Reserve for Historic Preservation	\$80,000
Reserve for Affordable Housing	\$80,000
Reserve for Open Space/Recreation	\$80,000

or take any other action relative thereto.

Article 9: Creation of Stormwater Stabilization Fund.

To see if the town will vote to establish a Stormwater Stabilization Fund in accordance with MGL c. 40, sec. 5B, for the purpose of funding compliance with Federal, State, or local stormwater regulations or local stormwater infrastructure improvements, or to take any other action relative thereto.

Article 10: Authorize the Stormwater Asset Management Project.

To see if the Town will vote to appropriate the 2021 Clean Water State Revolving Fund Asset Management Planning total project cost of \$101,250 for the Tyngsborough Stormwater Asset Management Project. Where the total project cost is to be comprised of \$60,750 in grant funding (60% of the total project cost) which the Town will be reimbursed for in two payments of \$30,375 at 50% and 100% project completion by MassDEP and the Massachusetts Clean Water Trust, the balance of the project will be comprised of in-kind services provided by the Town valued at \$20,250 and a cash contribution from Town Funds of \$20,250 to be appropriated from the stormwater revolving fund, or to take any other action relative thereto.

Article 11: Deposits to Stabilization Funds.

To see if the town will vote to deposit \$270,000 from the following sources to the following Stabilization Funds, for the purposes hereafter specified:

Amount	Fund	From	Purpose
\$60,000	Special Ed Stabilization Fund	Valley Collaborative Turnback	Funding unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation
\$10,000	Stormwater Stabilization Fund	FY22 Receipts	Funding compliance with Federal, State, or Local stormwater regulations or local stormwater infrastructure improvements
\$200,000	General Stabilization Fund	Certified Free Cash	General reserve balance for unanticipated future needs

or to take any other action relative thereto.

Article 12: Authorize Appropriations from Stabilization Funds for Fiscal Year 2022.

To see if the town will vote to authorize the Board of Selectmen to expend up to the following amounts from the following Stabilization Funds, for the following purposes, or to take any other action relative thereto.

Amount	Fund	Purpose
\$650,000	Road Stabilization Fund	Roadway improvements, including the related incidental costs such as, but not limited to, drainage, pedestrian access, lighting, and signage
\$10,000	Stormwater Stabilization Fund	Funding compliance with Federal, State, or Local stormwater regulations or local stormwater infrastructure improvements
\$89,000	Special Ed Stabilization Fund	Funding unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation

Article 13: Borrowing and Appropriation – Capital Improvements for Fiscal Year 2022.

To see if the Town will vote to raise, appropriate and borrow the sum of \$858,248 and that the Town be authorized to accept any available grant funds, for the purposes of funding the following capital requests, and to fund the remaining cost from free cash as shown in Article 14, or take any other action relative thereto.

ITEM #	DEPARTMENT	PROJECT	NOT TO EXCEED	EXPENDED BY
1	BoS/TA	Streetlights Phase 1	\$42,500	Board of Selectmen
2	BoS/TA	TH Maintenance	\$40,000	Board of Selectmen
3	Engineer	Roads Program	\$160,000	Board of Selectmen
4	Engineer	Engineer Vehicle	\$55,000	Board of Selectmen
5	Fire	Command Car 1	\$60,000	Board of Selectmen
6	Fire	Station 1 Generator	\$25,000	Board of Selectmen
7	Fire	AFG Grant Match	\$25,000	Board of Selectmen
8	Highway	6 Whl Dump w/ Plow	\$193,000	Board of Selectmen
9	Highway	1 Ton Dump	\$70,000	Board of Selectmen
10	Highway	Lead Vaccum	\$20,000	Board of Selectmen
11	Police	Generator Replace	\$85,000	Board of Selectmen
12	Police	GC Match for HVAC	\$35,000	Board of Selectmen
13	Police	Key Fob Phase 2	\$22,748	Board of Selectmen
14	Recreation	Wicasee Lot Repair	\$10,000	Board of Selectmen
15	Schools	THS Elevator Repair	\$70,000	School Committee
16	Schools	TPS Dump Truck	\$65,000	School Committee
17	Schools	Tennis Ct Resurface	\$30,000	School Committee
18	Sewer	Sewer Garage	\$200,000	Sewer Enterprise Fund
			\$1,208,248	TOTAL

Article 14: Free Cash Appropriation – Capital Improvements for Fiscal Year 2022.

To see if the Town will vote to raise, appropriate the sum of \$350,000 from certified free cash and that the Town be authorized to accept any available grant funds, for the purposes of funding the following capital requests, and to fund the remaining cost from free cash as shown in Article 14, or take any other action relative thereto.

ITEM #	DEPARTMENT	PROJECT	NOT TO EXCEED	EXPENDED BY
1	BoS/TA	Streetlights Phase 1	\$42,500	Board of Selectmen
2	BoS/TA	TH Maintenance	\$40,000	Board of Selectmen
3	Engineer	Roads Program	\$160,000	Board of Selectmen
4	Engineer	Engineer Vehicle	\$55,000	Board of Selectmen
5	Fire	Command Car 1	\$60,000	Board of Selectmen
6	Fire	Station 1 Generator	\$25,000	Board of Selectmen
7	Fire	AFG Grant Match	\$25,000	Board of Selectmen
8	Highway	6 Whl Dump w/ Plow	\$193,000	Board of Selectmen
9	Highway	1 Ton Dump	\$70,000	Board of Selectmen
10	Highway	Leaf Vacuum	\$20,000	Board of Selectmen
11	Police	Generator Replace	\$85,000	Board of Selectmen
12	Police	GC Match for HVAC	\$35,000	Board of Selectmen
13	Police	Key Fob Phase 2	\$22,748	Board of Selectmen
14	Recreation	Wicasee Lot Repair	\$10,000	Board of Selectmen
15	Schools	THS Elevator Repair	\$70,000	School Committee

16	Schools	TPS Dump Truck	\$65,000	School Committee
17	Schools	Tennis Ct Resurface	\$30,000	School Committee
			\$1,008,248	TOTAL

Article 15: Continue and Approve Revolving Funds.

To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds to be expended in accordance with Article XLIV DEPARTMENTAL REVOLVING FUNDS, Section 5: Table of Authorized Revolving Funds, or take any other action relative thereto.

Fund	Programs and Purposes	Departmental Receipts	Authorization to Expend Funds	FY22 Spending Limit
Fire Department	Fire programs and materials	Hazmat fees	Board of Selectmen	\$ 10,000.00
Recreation & Parks Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen	\$120,000.00
Old Town Hall	Old Town Hall operation and maintenance	Fees collected from rentals	Board of Selectmen	\$ 25,000.00
First Parish Meeting House	First Parish Meeting House operation and maintenance	Fees collected from rentals	Board of Selectmen	\$ 50,000.00
Public Building Rentals	Public buildings operation and maintenance	Fees collected from rentals	Board of Selectmen	\$ 50,000.00
Field Use Committee	Field maintenance	Field use fees	Recreation Department	\$ 50,000.00
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health	\$ 7,000.00
Bulky Items	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health	\$ 35,000.00
Board of Health Medicare	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health	\$ 6,000.00
Wetland Protection	Conservation Commission activities	Fees from local Wetland	Conservation Commission	\$ 20,000.00

		Protection By-law		
Stormwater Fund	Conservation Commission activities	Fees from local Stormwater Protection By-law	Conservation Commission	\$ 20,000.00
Scaler of Weights and Measures	Inspection activities	Fees collected from participants	Board of Selectmen	\$ 3,000.00
Police Details	Police Traffic Details	Citations	Board of Selectmen	\$ 30,000.00
PEG	Audio and visual equipment and supplies	User fees and rental fees	Board of Selectmen	\$ 3,000.00

Article 16: Authorization of the Board of Selectmen Regarding Contracts in Excess of Three Years.

To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to lease or purchase equipment for the Town, said contracts to be subject to annual appropriations, or take any other action relative thereto.

Article 17: Authorization to enter into Solar Pricing Agreement (PPA).

To see if the Town will vote to authorize the School Committee to enter into 20-year pricing agreements to purchase electricity from solar projects at any/all School Committee operated buildings should the School Committee deem the project acceptable, or take any other action relative thereto.

Article 18: Dispose of Surplus Property Kendall Rd Parcel 13 5 0, and 1 Parker Lane Parcel 20 93 0.

To see if the Town will vote to authorize the Board of Selectmen to sell and convey parcels of land as follows:

A parcel on Kendall Road shown on Assessors Map 13, Block 5, Lot 0, consisting of approximately .29 acres, also recorded in the Middlesex North Registry of Deeds, Book 15899 Page 015, acquired by the town through tax title taking on June 18, 2003; and 1 Parker Lane Map 20 Block 93, Lot 0, consisting of approximately 6.8 acres, also recorded in the Middlesex North Registry of Deeds, Book 8715 Page 210, acquired by

the town through a tax title taking on August 8, 1997, such land having been determined to be no longer needed for any municipal purposes, upon such terms and conditions as determined by the Selectmen, or take any other action relative thereto.

Article 19: Zoning Bylaw Temporary Independent Living Quarters Bylaw Adjustment.

To see if the Town will vote to amend the Temporary Independent Living Quarters Bylaw, being Section 4.15.00, *et seq.*, of the Town's Zoning Bylaw, by modifying Subsections 4.15.30 and 4.15.40 thereof and by adding new Subsections 4.15.41 and 4.15.50 thereto, specifically by deleting the language below with a strikethrough and adding the language below in bold, or take any other action relative thereto.

4.15.30 Decision Criteria - A special permit for temporary independent living quarters shall be approved only upon a determination by the Special Permit Granting Authority that the requirements of Section 1.16.00 Special Permits including 1.16.14 Mandatory Finding of Special Permit Granting Authority and the following additional criteria have been met:

1. The proposed exterior changes to the principal residential unit are such that the appearance does not deviate to any substantial extent from the appearance of the residential dwelling prior to the change and conforms to the established residential character of the neighborhood.

2. That the total square foot areas of the proposed temporary independent living quarters shall not exceed 1,200 square feet of living space.

~~3. That the design of the proposed living quarters be engineered to be easily assimilated or reincorporated into the primary structure for use once the need for the use ceases.~~

43. That the design incorporates the provision for additional off street parking areas as required.

54. That the proposed design and plan shows the provision for not more than one temporary independent living quarters per existing residential unit and that not more than one additional bedroom be constructed.

65 That the design and plan does not provide for separate metered utilities serving the proposed temporary independent living quarters.

76. A restriction including all the conditions must be recorded at the Middlesex North District Registry of Deeds together with a subordination agreement by any bank or lease holders.

87. The proposed temporary independent living quarter must be within or have a common wall with the single family dwelling unit and not be separated by a hall, stairwell, **breezeway**, or foyer. For the purpose of this section, the definition for a common wall is one that is connected, usable, and heated on both sides of the

existing dwelling unit.

- ~~9. That the proposed temporary independent living quarters must be entered through the main dwelling unit and have one direct independent egress directly to the outside or rear, unless waived by the Special Permit Granting Authority for reasons of handicap accessibility.~~
- 8. That the proposed temporary independent living quarters includes at least one direct independent egress to the outside of the building and meets standard building codes. Access to the temporary living quarters may be from the front or side of the exterior of the building and shall be directly connected to the interior area of the main dwelling unit.**
- 9. Notwithstanding any condition(s) of approval to the contrary, any TILQ previously permitted may, as-of-right and without amendment of such permit, add or replace one (or more) direct independent egress(es) at the front or sides of the building with approval from the Building Commissioner.**

4.15.40 Special Permit Conditions - The Planning Board, acting as the Special Permit Granting Authority may impose special conditions, terms, and other limitations or restrictions regarding the use of temporary independent living quarters pursuant to this Section as follows, **but are not regulations or requirements by default:**

1. A time limit on the validity of the Special Permit be imposed.
2. That the Special Permit becomes invalid upon the sale or transfer of the property.
3. That the primary dwelling be the principal residence of the property owner of record.
4. That the temporary independent living quarters be assimilated, reincorporated, or otherwise returned to its former residential use if vacant for a **specified period of time. exceeding six months.**
- ~~5. That the Special Permit become immediately null and void upon the advertisement, listing, or other actions of which the intent is to market or solicit the living quarters as a rental unit.~~

4.15.41 Transferability - Unless explicitly prohibited by a condition from the Special Permit Granting Authority, the TILQ Special Permit is transferable and may be exercised by a subsequent owner upon transfer of ownership of the property. All conditions of the Special Permit and restrictions prohibiting rental still apply.

4.15.50 Enforcement of Non-compliance - The Special Permit shall become immediately null and void upon the advertisement, listing, or other actions of which the intent is to market or solicit the living quarters as a rental unit and the unit shall be reincorporated into the main dwelling unit.

Article 20: Zoning Bylaw Revisions for Warehouse and Mini-warehouse.

To see if the Town will vote to amend the definitions of “Warehouse” and “Mini-Warehouse,” in Section 2.11.45 of the Town’s Zoning Bylaw, to amend the parking requirement applicable to Mini-Warehouses in Section 3.10.24 of the Zoning Bylaw and to add a new Section 4.19.00, *et seq.*, regulating Mini-Warehouses, by deleting the language below with a strikethrough and adding the language below in bold, or take any other action relative thereto.

Amendment to Section 2.11.45 Industrial Uses

~~Warehouse~~ - A facility for the enclosed storage of goods and materials where the wholesale of goods and materials is permitted provided it is incidental to the warehouse use. **Wholesale business or storage conducted entirely within an enclosed structure, excluding self-storage (with noise, dust, fumes, gases and odors confined to the premises).**

~~Mini-Warehouse~~ - An enclosed facility containing separate storage spaces, **commonly known as self-storage**, no larger than 400 square feet each, leased or rented on an individual basis. **Exterior storage of vehicles, recreational vehicles including boats, trailers, campers, etc., or other materials is strictly prohibited. Excludes storage spaces that are wholly accessory to on-site uses and not offered for rent or lease to off-site tenants.**

Amendment to Section 3.10.24 Table of Off-Street Parking Requirements

Use:

Mini-Warehouse / Self-Storage

Number of Spaces:

For single-level, direct-access self-storage, a minimum of 4 spaces should be located at the leasing office and a minimum of 1 space per 2 units located throughout the lanes. For indoor, multi-level self-storage, a minimum of 4 spaces should be located at the leasing office plus 1 parking space per 75 units. A loading bay shall count as a parking space.

Addition of a new Section 4.19.00, *et seq.*

4.19.00 Special Permits – Mini-Warehouse

4.19.10 Purpose – The purpose for regulating by special permit the location and site conditions for mini-warehouse, self-storage is to ensure adequate spacing between facilities to maintain the diverse mix of business and industrial uses throughout Tyngsborough.

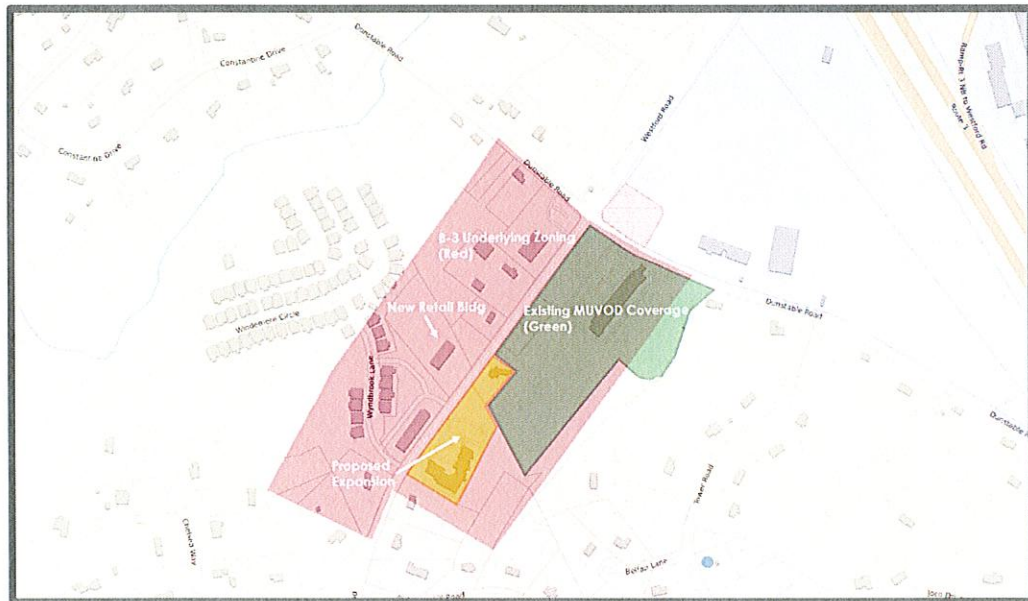
4.19.20 Submissions Generally – The applicant for a Special Permit pursuant to this section shall submit appropriate materials as per the regulations adopted by the Planning Board pursuant to Section 1.16.00 of these By-laws.

4.19.30 Decision Criteria - In addition to the requirements of section 1.16.00 “Special Permit” including section 1.16.14 Mandatory Findings of the Special Permit Granting Authority, the Planning Board shall approve a new or expanded self-storage facility only upon additionally finding that:

1. That there is not already sufficient self-storage already existing within 1.5 drivable miles of the desired location.
2. That conditions make the site poorly suited for other permitted uses.
3. That adequate access can be provided without adversely affecting neighboring uses or the public realm.

Article 21: Zoning Bylaw Expansion of Mixed Use Village Overlay District to Tyngs Tarry.

To see if the Town will vote to amend the Zoning Bylaw, Section 2.16.20, which defines the boundaries of the Mixed Use Village Overlay District (MUVOD), by expanding said Overlay District to include the area shown on the Town of Tyngsborough Assessor’s Map Sheet 15, Parcels 19 and 20, a.k.a. 162-164 Westford Road or Tyngs Tarry, encompassing an area consisting of approximately 2.57 acres with frontage on Westford Road and located in the underlying Business 3 General shopping (B-3) zoning district and as shown in the following map, or take any other action relative thereto.



Article 22: Zoning Bylaw Amendment to Combined Business/Dwelling Unit.

To see if the town will vote to amend the combined business and dwelling definition in the Town’s Zoning Bylaws by deleting the existing definition and replacing it entirely with the following definition, or take any other action relative thereto.

Business and Dwelling - A single primary building used for one or more business uses at the ground or lowest level that are prominently visible from the street side or parking area with residential uses above or adjacent. The number of business units shall exceed the number of residential units. The business uses must be permissible either by right or by special permit in the zoning district where the building is located. Excludes home office or home-based businesses operated as an accessory use by Special Permit from the Board of Selectmen under section 2.11.50.

Article 23: Zoning Bylaw Tree Protection Bylaw.

To see if the Town will vote to adopt and add the following new Section 3.16.00, et seq., to the Town's Zoning Bylaw, entitled "Tree Protection," or take any other action relative thereto.

3.16.00 Tree Protection

3.16.01 Purpose

The purpose of this bylaw is to recognize that forests, regardless of size, are an important part of the ecological infrastructure of Tyngsborough, and as such, should be managed appropriately before and during construction.

3.16.02 Definitions

Activity Area - The portion of a property within which removal of vegetation (trees and shrubs) will occur.

Clearing - Removal or causing to be removed - through either direct or indirect actions - trees and/or shrubs from a site. Actions considered to be clearing include but are not limited to: causing irreversible damage to the roots or trunks; destroying the structural integrity of vegetation; and/or filling, excavating, grading, or trenching in the root area of a tree which has the potential to cause irreversible damage.

Clear cutting - A technique that removes all the trees, regardless of size or species.

Hazardous Tree - A tree with a structural defect or disease, which impedes safe sight distance or traffic flow, or otherwise currently poses a threat to life or property as identified by a Certified Arborist or the Tree Warden.

Invasive Species - An introduced or exotic species that significantly modifies or disrupts the ecosystem in which it colonizes (e.g. Norway maple, black locust, tree of heaven).

Legacy Trees - A native, introduced or naturalized tree, as defined herein, which is 12" Diameter at Breast Height (DBH) or larger, or multi stemmed trees with a combined DBH equal to or greater than 18". Legacy Trees are provided special protection, including replacement.

Protected Tree - Any tree with a diameter at breast height of 10" or greater is considered a Protected Tree, unless it is an invasive species, as defined herein.

Replacement Tree - Native Trees identified in an approved Management Plan identified to replace trees that are: (a) approved for removal by the Conservation Commission and require replacement, or (b) any protected tree that is damaged as a result of site work in the Activity Area, or (c) any trees that are removed but were not designated for removal on an approved Management Plan.

Tree Clearing Permit - A permit issued and monitored by the Conservation Commission authorizing land clearing activities in Tyngsborough.

Tree Clearing Plan - As defined in section 3.16.06 of this bylaw.

Understory Vegetation - Small trees, shrubs, and ground cover plants, growing beneath and shaded by the canopy of trees.

3.16.03 Applicability

The requirements of this by-law and all applicable rules and regulations apply to the following circumstances:

No person shall undertake any land clearing or clear cutting on an undeveloped lot nor commence construction activity of any scope on a lot that does not include a pre-existing structure on it without first obtaining a Tree Clearing Permit from the Conservation Commission.

3.16.04 Exemptions

The provisions of this by-law shall not apply to the following circumstances or activities:

1. Previously developed parcels with existing residential or non-residential buildings on it;
2. A residential parcel to be developed for a standalone single family dwelling, not part of a subdivision of more than 3 parcels.
3. Active, existing commercial operation of agricultural and horticultural uses, including (but not limited to), tree nurseries, orchards, and botanical gardens are exempt but new operations must apply for a waiver from the Conservation Commission before commencing clearing or removal of trees.
4. Routine maintenance of vegetation and removal of Hazardous Trees, dead or diseased limbs necessary to maintain health of cultivated plants, to contain noxious weeds and/or vines;
5. Normal maintenance and improvement of land in current agricultural use as defined in the Massachusetts Wetlands Protection Act regulations 310 CMR 10.04;
6. Maintenance to prevent or reduce the risk of fire per order of the Fire Department;

7. Any work of projects approved by the Planning Board and/or Conservation Commission for which necessary local approvals and permits have been issued prior to the effective date of this by-law;
8. Maintenance of public and private streets within town-approved roadway layouts and easements;
9. Maintenance of public utilities;
10. Removal of trees as part of a Habitat Restoration Plan approved by the Conservation Commission, The Department of Ecological Restoration and/or MA NHESP.

3.16.05 Review and Decision

The Conservation Commission shall be the permitting authority. A Tree Clearing Plan must also be submitted with any Special Permit application that requires a Site Plan Review from a Special Permit Granting Authority.

Upon receipt of a completed application and required plans as described in Section 3.16.06, the Conservation Commission shall transmit one copy of each to the Tree Warden and the Planning Board.

3.16.06 Application Requirements

Applicants must submit a Tree Clearing Permit application. This plan may be part of a landscape plan, site plan or a separate document, and include the stamp (if applicable), professional certification number, date and signature of all professionals involved in its preparation. All plans must be drawn to uniform scale and include the following elements:

1. Boundaries of the property, including all property lines, easements and the public and private rights-of-way.
2. The zoning district designation of the property and the location of applicable zoning setbacks per the Table of Standard Dimensional Requirements (Section 2.12.50).
3. The location of the Activity Area including all planned buildings, driveways, retaining walls and other improvements.
4. Proposed changes in grade.
5. Additional Materials: The Conservation Commission may request that the applicant submit additional materials or explanation for consideration before issuing a permit.
6. Revisions to the Plan During Construction: If it becomes necessary during the course of construction to remove trees not on the approved plan, the applicant may submit a revised Plan to the Conservation Commission to consider a modification. The revised plan shall clearly indicate any additional removals, and associated additional mitigation measures proposed.

3.16.07 Review Standards

The applicant shall demonstrate that the following measures are employed in development of the site:

No construction or site preparation work shall be done on any land including the removal of living trees of greater than ten (10) inch caliper at breast height or the removal of greater than ten percent (10%) of existing vegetation until all necessary permits and approvals have been obtained.

This section shall not prohibit site work reasonably necessary for conducting land survey or tests required as a condition precedent to the issuance of any permit or approval.

If, after obtaining all necessary permits and approvals, such work commences and is then abandoned, all areas of the site which were disturbed during construction or site preparation shall be re-vegetated in a manner sufficient to avoid erosion.

3.16.08 Additional Considerations

1. Slopes greater than 25% should be cleared last if possible and do not pose safety risk for the work site. Slopes that are cleared shall be stabilized to avoid erosion or safety risks during and after construction;
2. Minimize land clearing. No clearing of land shall take place until an approved Special Permit, approved subdivision plan, or a building permit for a by-right parcel has been issued;
3. Activity Area design shall reduce unnecessary tree clearing to the maximum extent feasible;
4. Preserve Connections of Existing Contiguous Open Space or Forested Areas.
 - a. In the design of a project, efforts shall be made to maintain connections of existing stands of trees, trees at the site perimeter, contiguous vegetation with adjacent sites (particularly existing sites protected through conservation restrictions), and Wildlife Corridors;
5. Protect Wildlife Habitat:
 - a. Site work shall be designated to avoid alterations of Critical Wildlife Habitat Areas and Significant Forest Communities;
 - b. Site work shall be designed in such a way as to maintain continuous forested areas and wildlife corridors;
 - c. All trees outside of the Activity Area shall be protected during site work and construction. Protected trees which die shall be replaced in accordance with Section 3.16.09 of the by-law.
 - d. Prevent Damage to Protected Trees and other trees not authorized for removal.

- e. Clearing for utility trenching shall be limited to the minimum area necessary to maneuver a backhoe or other construction equipment. Roots should be cleanly cut rather than pulled or ripped out during utility trenching. Tunneling for utilities installation should be utilized where feasible to protect root systems of trees.
- f. Understory vegetation beneath the drip line of protected trees shall also be retained in an undisturbed state. During clearing and/or construction activities, all vegetation to be retained shall be surrounded by temporary protective fencing or other measures before any clearing or grading occurs, and maintained until all construction work is completed and the site is cleaned up. Barriers shall be large enough to encompass the essential root zone of all vegetation to be protected.

3.16.09 Replacement of Trees

1. Replacement trees shall be at least 2-3" caliper and planted in areas approved by the Conservation Commission;
1. Legacy Trees and Protected Trees that are not approved for removal, but are damaged, shall be replaced as follows:
 - a. Three (3) native trees of similar species (as determined by the existing Forest Type), which will reach similar height at maturity and provide at least the same benefits and services shall be planted for each unauthorized Legacy Tree or Protected Tree that is damaged.
1. Removal of Invasive Tree Species
 - a. At their sole discretion, the Conservation Commission may allow a reduction in the above requirements if the applicant completes removal of invasive tree species and replaces them with native tree species.

3.16.10 Required Security

The Conservation Commission may require a performance guarantee in a form acceptable to the Town to cover the costs associated with replacement of trees planted in accordance with section 3.16.09 of this bylaw.

1. The required performance guarantee in the amount of 150% of the estimated cost of required tree replacement shall be posted prior to the issuance of a Tree Clearing Permit for the proposed project.
2. The performance guarantee shall be held for the duration of any prescribed maintenance period required by the Conservation Commission to ensure establishment and rooting of all new plantings and may be reduced from time to time to reflect completed work. Plantings which die within the prescribed maintenance period shall be replaced with suitable native species. Securities shall not be fully

released without a final inspection and approval of vegetation replacement by the Tree Warden.

3.16.11 Enforcement

The Town of Tyngsborough may take any or all of the enforcement actions prescribed in this by-law to ensure compliance with, and/or remedy a violation of this by-law; and/or when immediate danger exists to the public or adjacent property, as deterred by the Tyngsborough Conservation Director. Securities described in 3.16.10 above may be used by the Town in carrying out necessary enforcement actions.

The Tyngsborough Conservation Director may post the site with a Stop Work order directing that all vegetation clearing not authorized under a Tree Clearing Permit cease immediately. The issuance of a Stop Work order suspends any Tree Clearing Permit issued by the Town.

No person shall continue clearing in an area covered by a Stop Work order, or during the suspension or revocation of a Tree Clearing Permit, except work required to correct an imminent safety hazard as prescribed by the Town.

3.16.12 Severability

If any provision of this by-law is held invalid by a court of competent jurisdiction, the remainder of the by-law shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this by-law shall not affect the validity of the remainder of the Town of Tyngsborough's by-laws.

Article 24: Zoning Bylaw Floodplain Bylaw Amendments.

To see if the Town will vote to amend the Floodplain Zoning Bylaw, being Section 2.13.00, *et seq.*, of the Town's Zoning Bylaw, by deleting the language below with a strikethrough and adding the language below in bold, or take any other action relative thereto.

2.13.00 Floodplain and Floodway Districts

The Floodplain District is herein established as an overlay district. The District includes all special flood hazard areas within The Town of Tyngsborough designated as Zone A and AE, on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Tyngsborough are panel numbers ~~25017C0104E, 25017C0108E, 25017C0109E, 25017C0111E, 25017C0112E, 25017C0113E, 25017C0114E, 25017C0116E,~~ **25017C0117E, 25017C0118E, 25017C0119E, 25017C0128E, 25017C0136E, and 25017C0226E** dated June 4, 2010. The exact boundaries of the District may be defined herein by the 100-year base flood elevations shown on the Middlesex County FIRM and FIS are incorporated

by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Town Engineer, and the Conservation Commission Director.

2.13.10 Purpose

~~The purpose of the Floodplain and Floodway Districts is to protect persons and property against the hazards of the base flood, to maintain the flood storage capacity and flow pattern of the floodplain for the base flood and to provide long-term control over the extent of land subject to inundation by the base flood.~~

2.13.10 Purpose

The purpose of the Floodplain and Floodway Districts is to:

- 1. Ensure public safety through reducing the threats to life and personal injury**
- 2. Eliminate new hazards to emergency response officials**
- 3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding**
- 4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding**
- 5. Eliminate costs associated with the response and cleanup of flooding conditions**
- 6. Reduce damage to public and private property resulting from flooding waters**
- 7. To maintain the flood storage capacity and flow pattern of the floodplain for the base flood and to provide long-term control over the extent of land subject to inundation by the base flood.**

2.13.11 Abrogation and Greater Restriction

The floodplain management regulations found in this Floodplain Overlay District section shall take precedence over any less restrictive conflicting local laws, ordinances, or codes.

2.13.12 Disclaimer of Liability

The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

2.13.13 Severability

If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of the ordinance shall be effective.

2.13.14 Designation of Community Floodplain Administrator

The Town of Tyngsborough hereby designates the position of Town Administrator to be the official floodplain administrator for the Town. This role may designate other staff/roles for specific requirements of the bylaw or tasks associated with enforcement.

2.13.15 Requirement to Submit New Technical Data

If the Town of Tyngsborough acquires data (e.g. LOMR, LOMA) that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:

FEMA Region I Risk Analysis Branch Chief

99 High St., 6th floor, Boston, MA 02110

And copy of notification to:

Massachusetts NFIP State Coordinator

MA Dept. of Conservation & Recreation, 251 Causeway Street,

Boston, MA 02114

2.13.16 Variances to Building Code Floodplain Standards

The Town will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.

The Town shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.

Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

2.13.17 Variances to Local Zoning Bylaws related to community compliance with the National Flood Insurance Program (NFIP)

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if: 1) Good and sufficient cause and exceptional non-financial hardship exist; 2) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and 3) the variance is the minimum action necessary to afford relief.

2.13.20 Methods for Determining Floodplain District and Floodway Boundaries

The exact zoning district boundaries of the Floodplain District shall be the location on the ground, as determined by an actual field survey of the base flood elevations(s) and limits of the floodway. In the event the field survey does not agree

with the Middlesex County FIRM, the applicant must apply to FEMA requesting that the Middlesex County FIRM be amended.

2.13.21 FEMA Maps

The exact boundaries of the District shall be defined by the 1%-chance base flood elevations shown on the FIRM and further defined by the Middlesex County Flood Insurance Study (FIS) report dated June 4, 2010. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official, Conservation Commission and Engineering Department. Additional information can be found at FEMA.gov/flood-insurance and FEMA.gov/flood-maps.

~~2.13.22 The base flood elevations~~

~~for unnumbered A-Zones shall be determined based on hydrologic and hydraulic analyses of the development area by a Registered Professional Engineer. However, base flood elevations for unnumbered A-Zones may also be based, when available, upon information from the Town Engineer.~~

2.13.22 The base flood elevations

In A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

2.13.23 The Floodway boundaries

Within the Town of Tyngsborough shall be as determined and shown on the Middlesex County FIRM as described in detail in section 2.13.00, dated June 4, 2010.

2.13.30 Floodplain Regulations

The Floodplain District shall be considered as overlying other Districts. Any uses permitted in the portions of the District so overlaid shall be permitted subject to all the provisions of section 2.13.32 and 2.13.50.

2.13.31 Prohibited Uses

In the Floodplain District no new building shall be erected or constructed, and no existing structure shall be altered, enlarged or moved; no dumping, filling, or earth transfer or relocation shall be permitted; nor any land, building, or structure used for any purposes except as stated in 2.13.32 or as allowed by Special Permit in Section 2.13.50.

2.13.32 Allowed Uses

The following uses shall be allowed within the Floodplain District:

1. Conservation of water, plants, and wildlife.

2. Outdoor recreation, including play areas, removable docks, nature study, boating, fishing and hunting, where otherwise legally permitted, but excluding buildings and structures.
3. Non-commercial signs (as permitted in the residential districts), wildlife management areas, foot, bicycle, and/or horse paths and bridges, provided that such uses do not affect the natural flow pattern on watercourse.
4. Grazing and farming, including truck gardening and harvesting of crops.
5. Forestry and nurseries.
6. Construction, maintenance and repair of municipal and private water supply structures.
7. Maintenance and repair of existing structures and improvement of existing structures provided that any such improvement is either within the existing structure or above the base flood elevation.
8. Any use permitted in the underlying district in which the land is located subject to the same use and development restrictions as may otherwise apply provided that, based upon properly documented engineering data, the land is found by the Building Inspector not to be subject to flooding during the base flood.
9. Maintenance and repair of existing structures and improvement of existing structures in any street or associated easement which is maintained or operated by the Town of Tyngsborough or the Tyngsborough Water District.

2.13.40 Floodway Regulations

The Floodway shall be considered as overlying other districts and a separate part of the Floodplain and Floodway District.

2.13.41 Prohibited Uses within the Floodway

All encroachments, including fill, new construction, substantial improvements to existing structures, and other development are prohibited unless allowed pursuant to Section 2.13.42. Floodway Data – In Zones A and AE along watercourses that have not had a regulatory floodway designated the best available Federal, State, local or other floodway data shall be used to prohibit encroachments in floodways which would result in any increased in flood levels within the Town during the occurrence of the base flood discharge.

2.13.42 Allowed Uses within the Limits of the Floodway

The following uses are permitted within the limits of the floodway:

1. Maintenance and repair of existing structures and improvement of existing structures provided that any such improvement is either within the existing structure or above the base flood elevation.
2. Maintenance and repair of existing structures and improvement of existing structures in any street or associated easement which is maintained or operated by the Town of Tyngsborough or the Tyngsborough Water District.

2.13.50 Permits are Required for all Proposed Development in the Floodplain Overlay District

The Town of Tyngsborough requires a permit for all proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement of manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

2.13.502.13.51 Uses Allowed by Special Permit in the Floodplain District (Excluding the Floodway)

The following uses may be allowed within the Floodplain not to include the Floodway upon the issuance of a Special Permit from the Planning Board. Any use permitted in the underlying district in which the land is located, including grading, filling or excavating, subject to the same use and development regulations as may otherwise apply thereto provided the Planning Board finds that:

1. The proposed use does not significantly conflict with the purposes of this section. 2. Such proposals minimize flood damage.
2. At least 98 percent of the natural flood storage volume of the floodplain on the site is preserved without the use of compensatory storage techniques and disturbance of the natural characteristics of the floodplain on the site is kept to a minimum.
3. The elevation of the lowest floor level including basement of any new or substantially improved residential structure is at or above the base flood.
4. The elevation of the lowest floor including basement of any new or substantially improved non-residential structure is at or above the base flood or flood proofed to above the base flood.
5. The elevation of the lowest point of any new vehicular or pedestrian access from a street to any building, including garages, used for human occupancy is at or above the base flood.
6. Any new construction or substantial improvements are constructed with flood resistant materials and methods and anchored to prevent flotation and lateral movement.
7. Any new or reconstructed utilities, such as water or sewer mains, drainage systems, fuel storage facilities, gas, electric or other utilities, are anchored to prevent flotation and designed to avoid impairment during the base flood.

~~2.13.60 Procedures for Applying for a Special Permit Pursuant to Section 2.13.50~~

~~Any person who desires to erect any structure or excavate, fill, grade or otherwise develop land in accordance with section 2.13.50 shall submit a written application to the Planning Board. Each such application shall be accompanied by the following:-~~

- ~~1. A written statement indicating any special permits previously granted under this section for the subject lot, for any portion of the subject lot or for any larger lot which formerly included the subject lot.—~~
- ~~2. Proposed site plan prepared and stamped by a Registered Professional Engineer for the entire area to be developed showing existing and proposed buildings, structures, signs, parking spaces, driveway openings and driveways; the Floodplain District boundary; existing and proposed topography at one foot intervals within the Floodplain District and two foot intervals outside the District; the floodway boundary; all facilities for surface and subsurface water, drainage and sewage disposal, electric, telephone and other utilities; and all existing and proposed landscape features.—~~
- ~~3. Detailed calculations and supporting materials prepared by a Registered Professional Engineer showing the existing and proposed flood storage volume of the site between the elevation(s) of the property as it existed on September 2, 1982 and the elevation(s) of the base flood according to the Flood Insurance Rate Map. In unnumbered A-Zones the supporting materials shall include the methods and all data used in determining the elevation of the base flood.—~~
- ~~4. Where flood-proofing is used, certification by a Registered Professional Civil Engineer or a Registered Professional Architect that the new construction is adequate to withstand the forces associated with the base flood and that the methods used are adequate to withstand flood depths, pressures and velocities, impact and uplift forces and other factors associated with the base flood.—~~

2.13.60 Procedures for Applying for a Special Permit Pursuant to Section 2.13.51

Any person who desires to erect any structure or excavate, fill, grade or otherwise develop land in accordance with section 2.13.50 shall submit a written application to the Planning Board. **Tyngsborough's permit review process includes the use of a checklist of all local, state and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits and must submit the completed checklist demonstrating that all necessary permits have been acquired. Each such application shall be accompanied by the following:**

1. A written statement indicating any special permits previously granted under this section for the subject lot, for any portion of the subject lot or for any larger lot which formerly included the subject lot.
2. Proposed site plan prepared and stamped by a Registered Professional Engineer for the entire area to be developed showing existing and proposed buildings, structures, signs, parking spaces, driveway openings and driveways; the Floodplain District boundary; existing and proposed topography at one foot intervals within the Floodplain District and two foot intervals outside the District; the floodway boundary; all facilities for surface and subsurface water, drainage and sewage disposal, electric,

telephone and other utilities; and all existing and proposed landscape features.

3. Detailed calculations and supporting materials prepared by a Registered Professional Engineer showing the existing and proposed flood storage volume of the site between the elevation(s) of the property as it existed on September 2, 1982 and the elevation(s) of the base flood according to the Flood Insurance Rate Map. In unnumbered A-Zones the supporting materials shall include the methods and all data used in determining the elevation of the base flood.
4. Where flood-proofing is used, certification by a Registered Professional Civil Engineer or a Registered Professional Architect that the new construction is adequate to withstand the forces associated with the base flood and that the methods used are adequate to withstand flood depths, pressures and velocities, impact and uplift forces and other factors associated with the base flood.
5. **When proposing subdivisions or other developments greater than 50 lots or 5 acres (whichever is less), the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans.**

2.13.61 Watercourse Alterations or Relocations in Riverine Areas

In a riverine situation, the Conservation Director shall notify the following of any alteration or relocation of a watercourse:

- **Adjacent Communities, especially upstream and downstream**
- **Bordering States, if affected**
- **NFIP State Coordinator**

Massachusetts Department of Conservation and Recreation

251 Causeway Street, 8th floor

Boston, MA 02114

- **NFIP Program Specialist**

Federal Emergency Management Agency, Region I

99 High Street, 6th Floor

Boston, MA 02110

2.13.62 AO and AH Zones Drainage Requirements

Within Zones AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures.

2.13.63 Recreational Vehicles

In A1-30, AH, AE Zones, V1-30, VE, and V Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

2.13.64 Protection of Sand Dunes

Alteration of sand dunes is prohibited when the alteration would increase potential flood damage.

~~2.13.61~~2.13.64 Other Conditions

The Planning Board shall impose such conditions and safeguards as public safety, welfare and convenience may require. Upon completion of any authorized work an "as-built" plan, prepared by a Registered Professional Engineer or a Registered Land Surveyor, as appropriate to the data, of all improvements in the Floodplain District shall be submitted to the Building Inspector and the Planning Board and shall specify the elevation of the lowest floor including basement, the elevation to and method by which any structure has been flood-proofed and the finished grades of all disturbed areas.

~~2.13.62~~2.13.65 Filing and Distribution Procedures

The filing and distribution procedures relating to documents and other materials submitted pursuant to Special Permits referenced in section 1.16.12 of this By-law shall apply.

2.13.70 Local Enforcement

Enforcement shall be conducted as specified in section 1.11.10.

2.13.80 Definitions Not Found in the State Building Code

DEVELOPMENT means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100- year floodway. (For maps done in 1987 and later, the floodway designation is included on the FIRM.)

FLOOD HAZARD BOUNDARY MAP (FHBM.) An official map of a community issued by the Federal Insurance Administrator, where the boundaries of the flood and related erosion areas having special hazards have been designated as Zone A or E. [US Code of Federal Regulations, Title 44, Part 59]

FLOODWAY. The channel of the river, creek or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height. [Base Code, Chapter 2, Section 202]

FUNCTIONALLY DEPENDENT USE means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59] Also [Referenced Standard ASCE 24-14]

HIGHEST ADJACENT GRADE means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

HISTORIC STRUCTURE means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
3. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a. By an approved state program as determined by the Secretary of the Interior or
 - b. Directly by the Secretary of the Interior in states without approved programs.

[US Code of Federal Regulations, Title 44, Part 59]

NEW CONSTRUCTION. Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. *New construction includes work determined to be substantial improvement.* [Referenced Standard ASCE 24-14]

RECREATIONAL VEHICLE means a vehicle which is:

1. Built on a single chassis;
2. 400 square feet or less when measured at the largest horizontal projection; c) Designed to be self-propelled or permanently towable by a light duty truck; and d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

[US Code of Federal Regulations, Title 44, Part 59]

REGULATORY FLOODWAY – see **FLOODWAY**.

SPECIAL FLOOD HAZARD AREA. The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO, VE or V1-30. [Base Code, Chapter 2, Section 202]

START OF CONSTRUCTION. The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns.

Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

SUBSTANTIAL REPAIR OF A FOUNDATION. When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

VARIANCE means a grant of relief by a community from the terms of a floodplain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

VIOLATION means the failure of a structure or other development to be fully compliant with the community’s floodplain management regulations. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in §60.3(b)(5), (c)(4), (c)(10), (d)(3), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

ZONES, FLOOD – *These definitions do not need to be included in local bylaws.*

2.13.81 Definitions of Flood Zones

All of these terms are defined in the US Code of Federal Regulations, Title 44, Part 64.3. ZONE A means an area of special flood hazard without water surface elevations determined ZONE A1-30 and ZONE AE means area of special flood hazard with water surface elevations determined

ZONE AH means areas of special flood hazards having shallow water depths and/or unpredictable flow paths between (1) and (3) feet, and with water surface elevations determined

ZONE AO means area of special flood hazards having shallow water depths and/or unpredictable flow paths between (1) and (3) ft. *(Velocity flow may be evident; such flooding is characterized by ponding or sheet flow.)*

ZONE A99 means area of special flood hazard where enough progress has been made on a protective system, such as dikes, dams, and levees, to consider it complete for insurance rating purposes. (Flood elevations may not be determined.)

ZONES B, C, AND X means areas of minimal or moderate flood hazards or areas of future-conditions flood hazard. *(Zone X replaces Zones B and C on new and revised maps.)*

ZONE V means area of special flood hazards without water surface elevations determined, and with velocity, that is inundated by tidal floods (coastal high hazard area)

ZONE V1-30 and ZONE VE *(for new and revised maps)* means area of special flood hazards, with water surface elevations determined and with velocity, that is inundated by tidal floods (coastal high hazard area)

**Article 25: National Grid Electric Distribution Construction Easement, 44
Maplewood Ave.**

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company, to construct a new utility poles and related equipment on the property at 44 Maplewood Ave, in accordance with a plan entitled “WR# 30338416, National Grid, April 1, 2021,” available to view at the Town Clerk’s Office and Office of the Board of Selectmen, for the purpose of providing electricity to pump house, or take any other action thereto.

Article 26: Street Acceptance- Rock Road, Lovers Lane, Beech Street. Mount Rock Avenue, Alden Drive, and Patricia Drive.

To see if the Town will accept the layout of certain town ways below described, made by the Board of Selectmen under the provisions of M.G.L. c.82 §§ 21 through 24, and any other enabling statute, filed in the Office of the Town Clerk with the plans there mentioned and referred to for a more particular description, as follows:

A plan entitled "Town of Tyngsborough Road Acceptance, Mount Rock Avenue, dated March 31, 2021", compiled by KNA Associates.

A plan entitled "Town of Tyngsborough Road Acceptance, Alden Street, dated March 31, 2021", compiled by KNA Associates.

A plan entitled "Town of Tyngsborough Road Acceptance, Patricia Drive, dated March 31, 2021", compiled by KNA Associates.

A plan entitled "Town of Tyngsborough Road Acceptance, Beech Street, dated March 31, 2021", compiled by KNA Associates.

A plan entitled "Town of Tyngsborough Road Acceptance, Lovers Lane, dated March 31, 2021", compiled by KNA Associates.

A plan entitled "Town of Tyngsborough Road Acceptance, Rock Road Robbins Drive, dated March 31, 2021", compiled by KNA Associates.

And, further, to authorize the Board of Selectmen to accept an instrument conveying for nominal consideration the aforesaid roadway or interest(s) therein, together with all easements and appurtenances thereto, as are shown on the aforementioned plan".

or to take any other action relative thereto.

And you are hereby directed to serve this Warrant, by posting attested copies thereof at the Town Hall, Kendall Road Fire Station No.1, Council on Aging Center, Lakeview Avenue Fire Station No.2, in said Town, seven (7) days at least before the time of holding said meeting.

HEREOF FAIL NOT, and make due return the Warrant, with your doings thereon to the Town Clerk at the time and place of meeting, aforesaid.

Given under our hands and seals this 7th day of June, in the year two thousand twenty one.

Board of Selectmen



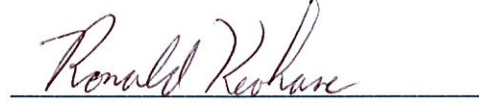
David R. Robson, Chair



Richard D. Reault, Vice Chair



Hillari I. Wennerstrom, Clerk



Ronald J. Keohane



Steven A. Nocco

Pursuant to the foregoing Warrant, I have notified and warned the inhabitants of the Town of Tyngsborough by posting attested copies of same at the Town Hall, Kendall Road Fire Station No. 1, Council on Aging Center, and Lakeview Avenue Fire Station No. 2, and at least seven (7) days before the date thereof, as within directed.

Constable

Date

Time

Exhibit A to Annual Town Meeting Warrant: FY2022 Recommended Budget

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
REVENUE PROJECTION					
Prior Year Levy Limit - Property Taxes	28,178,290	29,429,274	\$ 29,429,274	\$ 1,250,984	
2 1/2 % Increase	704,457	735,732	\$ 735,732	\$ 31,275	
New Growth (1)	546,527	450,000	\$ 450,000	\$ (96,527)	
TOTAL LEVY LIMIT	29,429,274	30,615,006	\$ 30,615,006	\$ 1,185,732	
Debt Exclusion	378,701	378,701	\$ 378,701	\$ -	
TOTAL MAXIMUM LEVY LIMIT	29,807,975	30,993,707	\$ 30,993,707	\$ 1,185,732	
LOCAL RECEIPTS	7.2%	4.0%	3.98%		
Motor Vehicle Excise	2,000,000	2,100,000	\$ 2,000,000	\$ -	
Other Excise (Hotel/Motel & Meals)	169,702	275,000	\$ 200,000	\$ 30,298	
Pen & Int on Tax & Exc	150,000	200,000	\$ 200,000	\$ 50,000	
Payments in Lieu of Taxes	30,000	30,000	\$ 30,000	\$ -	
Other Charges for Services	8,000			\$ (8,000)	Moved to Other Dept. Revenue
Fees	90,000	90,000	\$ 90,000	\$ -	
Cannabis Excise	270,000	150,000	\$ 150,000	\$ (120,000)	75% direct to Road Stabilization
Cannabis Impact Fee	270,000	600,000	\$ 600,000	\$ 330,000	Increase based on actual revenue
Rentals (Billboard Lease Agreement)	118,900	121,800	\$ 121,800	\$ 2,900	
Dept. Revenue Libraries	2,000	2,000	\$ 2,000	\$ -	
Dept. Revenue Cemeteries	10,000	10,000	\$ 10,000	\$ -	
Other Dept. Revenue	34,000	65,000	\$ 65,000	\$ 31,000	
Licenses and Permits	525,000	550,000	\$ 525,000	\$ -	
Fines & Forfeits	20,000	20,000	\$ 20,000	\$ -	
Investment Income	100,000	100,000	\$ 100,000	\$ -	
Medicaid Reimbursement	100,000	150,000	\$ 150,000	\$ 50,000	
Miscellaneous Recurring	185,862	185,862	\$ 185,862	\$ -	
Miscellaneous Non-Recurring	10,000	10,000	\$ 10,000	\$ -	
TOTAL LOCAL RECEIPTS	4,093,464	4,659,662	\$ 4,459,662	\$ 366,198	
STATE AID (8)	-12.5%	13.8%	8.95%		
Cherry Sheet Receipts	9,115,320	9,157,653	\$ 9,157,653	\$ 42,333	
Assessments - SPECIAL EDUCATION	-5,644	0		\$ 5,644	
Assessments - SCHOOL CHOICE SENDING	-178,394	-161,746	\$ (161,746)	\$ 16,648	
Assessments - CHARTER SCHOOL	-1,151,955	-1,380,636	\$ (1,380,636)	\$ (228,681)	
Assessments - SPECIAL EDUCATION	0			\$ -	
Assessments - AIR POLLUTION DISTRICTS	-3,713	-3,886	\$ (3,886)	\$ (173)	
Assessments - RMV NON-RENEWAL SURCH	-8,700	-8,960	\$ (8,960)	\$ (260)	
Assessments - MBTA	0	0	\$ -	\$ -	
Assessments - REGIONAL TRANSIT	-85,678	-90,016	\$ (90,016)	\$ (4,338)	
NET STATE AID	7,681,236.00	7,512,409.00	\$ 7,512,409	\$ (168,827)	State Aid from House W&M Budget
	-0.25%	-2.20%	-2.20%		
RESERVE FOR ABATEMENT (10)	0	0	\$ -	\$ -	
TOTAL PROP TAX, OVERLAY, LOCAL RCPTS & STATE AID	\$ 41,582,675	\$ 43,165,778	\$ 42,965,778	\$ 1,383,103	
YOY Change	3%	3.8%	3.3%		
OTHER AVAILABLE SOURCES					
Free Cash to supplement CIP	\$ -			\$ -	
Transfer from Bulky Materials Revolving to	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	
From Special Ed Stabilization to School De	\$ -			\$ -	
From Capital Asset Stab to Pay Debt Service				\$ -	
FEMA Grant Close				\$ -	
Overlay Surplus to Fund CIP	\$ -	\$ -	\$ -	\$ -	
Free Cash Used to Supplement Budget	\$ -			\$ -	
Billboard Stabilization Fund	\$ 4,000	\$ -	\$ -	\$ (4,000)	
Wetland Protection Fund	\$ -	\$ -	\$ -	\$ -	
Sewer Ent. Fund (Indirect cost due to towr	\$ -	\$ -	\$ -	\$ -	
Sewer Ent. Fund (Employee benefits reimt	\$ 159,722	\$ 129,066	\$ 129,066	\$ (30,656)	
School Rev Fund (Employee benefits reimt	\$ 39,956	\$ 39,956	\$ 39,956	\$ -	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
Ambulance Ent. Fund (Indirect & benefits	\$ 56,641	\$ 55,675	\$ 56,641	\$ 0	
PEG (Budget offset)	\$ 159,154	\$ 132,129	\$ 142,229	\$ (16,925)	
PEG (Employee benefits)	\$ -	\$ -	\$ -	\$ -	
Unfunded Pension Liability				\$ -	
School Resource Officer (Included in Misc Rev)	\$ -	\$ -	\$ -	\$ -	
Stab for Debt (Lakeview roof)	\$ -	\$ -	\$ -	\$ -	
Stab for Debt (GLVTHS)	\$ -	\$ -	\$ -	\$ -	
TOTAL OTHER AVAILABLE SOURCES	\$ 449,473	\$ 386,825	\$ 397,892	\$ (51,581)	
TOTAL REVENUE & OTHER REVENUE SOURCES	\$ 42,032,148	\$ 43,552,603	\$ 43,363,670	\$ 1,331,522	
Annual % Increase: Total Revenue & Othe RESERVES (9)	2.0%	3.6%	3.17%	\$ -	
General Stabilization Fund	2,083,288	2,095,636	\$ 2,095,636	\$ 12,348	
Capital Stabilization Fund	599,123	598,096	\$ 598,096	\$ (1,027)	
Compensated Absences	161,351	125,904	\$ 125,904	\$ (35,447)	
Debt & Debt Assessment	0	0	\$ -	\$ -	
Billboard Stabilization	20,000	0	\$ -	\$ (20,000)	
Free Cash to fund Reserve Fund				\$ -	
Special Education Stabilization	29,188	29,188	\$ 29,188	\$ -	
TOTAL RESERVES	2,892,950	2,848,824	\$ 2,848,824	\$ (44,126)	
Percent of Operating Budget	6.97%	6.67%	6.67%	\$ (0)	
EXPENDITURE PROJECTION					
(001) GENERAL FUND					
(114) MODERATOR					
(001) SALARIES & WAGES	\$ 500	\$ 500	\$ 500	\$ -	
(114) MODERATOR Total	\$ 500	\$ 500	\$ 500	\$ -	
(122) SELECTMEN					
(001) SALARIES & WAGES (STIPEND)	\$ -	\$ 13,000	\$ 8,000	\$ 8,000	Added back stipends
(007) EXPENSES	\$ 27,500	\$ 27,500	\$ 27,500	\$ -	
(008) CAPITAL				\$ -	
(122) SELECTMEN Total	\$ 27,500	\$ 40,500	\$ 35,500	\$ 8,000	
(123) TOWN ADMINISTRATOR					
(001) SALARIES & WAGES	\$ 303,005	\$ 306,005	\$ 306,005	\$ 3,000	Assistant TA Contract Increase
(007) EXPENSES	\$ 9,002	\$ 9,002	\$ 9,002	\$ -	
(123) TOWN ADMINISTRATOR Total	\$ 312,007	\$ 315,007	\$ 315,007	\$ 3,000	
(131) FINANCE & ADVISORY COMMITTEE					
(007) EXPENSES	\$ 825	\$ 825	\$ 825	\$ -	
(131) FINANCE & ADVISORY COMMITTEE	\$ 825	\$ 825	\$ 825	\$ -	
(132) RESERVE FUND					
(007) EXPENSES	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
(132) RESERVE FUND Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
(135) TOWN ACCOUNTANT					
(001) SALARIES & WAGES	\$ 150,074	\$ 150,074	\$ 150,074	\$ -	
(007) EXPENSES	\$ 31,108	\$ 3,750	\$ 3,750	\$ (27,358)	Software moved to IT Budget
(135) TOWN ACCOUNTANT Total	\$ 181,182	\$ 153,824	\$ 153,824	\$ (27,358)	
(136) MUNICIPAL AUDIT					
(002) CONTRACT SERVICES	\$ 32,000	\$ 38,000	\$ 38,000	\$ 6,000	Contractual Increase
(002) CONTRACT SERVICES-ACTUARIAL VAL		\$ -	\$ -	\$ -	
(136) MUNICIPAL AUDIT Total	\$ 32,000	\$ 38,000	\$ 38,000	\$ 6,000	
(141) ASSESSORS DEPARTMENT					
(001) SALARIES & WAGES	\$ 120,052	\$ 136,510	\$ 136,510	\$ 16,458	Reclass/hr inc. approved in FY21
(007) EXPENSES	\$ 26,773	\$ 26,773	\$ 26,773	\$ -	
(141) ASSESSORS DEPARTMENT Total	\$ 146,825	\$ 163,283	\$ 163,283	\$ 16,458	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(142) REVALUATION				\$ -	
(007) EXPENSES	\$ 24,500	\$ 24,500	\$ 24,500	\$ -	
(142) REVALUATION Total	<u>\$ 24,500</u>	<u>\$ 24,500</u>	<u>\$ 24,500</u>	\$ -	
(145) TREASURER'S DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 103,965	\$ 178,195	\$ 178,195	\$ 74,230	Salary shifted between Treasurer
(007) EXPENSES	\$ 43,285	\$ 34,200	\$ 34,200	\$ (9,085)	and Collector Departments
(007) EXPENSES-TAX LIEN	\$ -	\$ -	\$ -	\$ -	Software to IT Budget
(145) TREASURER'S DEPARTMENT Total	<u>\$ 147,250</u>	<u>\$ 212,395</u>	<u>\$ 212,395</u>	<u>\$ 65,145</u>	
(146) COLLECTOR'S DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 81,362	\$ 27,906	\$ 27,906	\$ (53,456)	Salary shifted between Treasurer
(007) EXPENSES	\$ 49,560	\$ 38,200	\$ 38,200	\$ (11,360)	and Collector Departments
(007) EXPENSES-TAX LIEN	\$ -	\$ -	\$ -	\$ -	Software to IT Budget
(146) COLLECTOR'S DEPARTMENT Total	<u>\$ 130,922</u>	<u>\$ 66,106</u>	<u>\$ 66,106</u>	<u>\$ (64,816)</u>	
(151) LEGAL				\$ -	
(002) CONTRACT SERVICES	\$ 49,500	\$ 49,500	\$ 49,500	\$ -	
(007) EXPENSES	\$ -	\$ -	\$ -	\$ -	
(151) LEGAL Total	<u>\$ 49,500</u>	<u>\$ 49,500</u>	<u>\$ 49,500</u>	\$ -	
(152) PERSONNEL				\$ -	
(001) SALARIES & WAGES	\$ 66,660	\$ 66,660	\$ 66,660	\$ -	
(007) EXPENSES	\$ 20,259	\$ 5,200	\$ 5,200	\$ (15,059)	Software moved to IT Budget
(152) PERSONNEL Total	<u>\$ 86,919</u>	<u>\$ 71,860</u>	<u>\$ 71,860</u>	<u>\$ (15,059)</u>	
(159) OTHER LEGAL SERVICES				\$ -	
(002) CONTRACT SERVICES	\$ 64,000	\$ 64,000	\$ 64,000	\$ -	
(007) EXPENSES	\$ -	\$ -	\$ -	\$ -	
(159) OTHER LEGAL SERVICES Total	<u>\$ 64,000</u>	<u>\$ 64,000</u>	<u>\$ 64,000</u>	\$ -	
(160) TOWN CLERK				\$ -	
(001) SALARIES & WAGES	\$ 98,339	\$ 101,615	\$ 101,615	\$ 3,276	
(007) EXPENSES	\$ 1,770	\$ 1,770	\$ 1,770	\$ -	
(008) CAPITAL	\$ -	\$ -	\$ -	\$ -	
(160) TOWN CLERK Total	<u>\$ 100,109</u>	<u>\$ 103,385</u>	<u>\$ 103,385</u>	<u>\$ 3,276</u>	
(162) ELECTIONS & REGISTRATIONS				\$ -	
(001) SALARIES & WAGES	\$ 14,304	\$ 10,334	\$ 10,334	\$ (3,970)	Based on # of elections
(007) EXPENSES	\$ 25,215	\$ 16,840	\$ 16,840	\$ (8,375)	
(162) ELECTIONS & REGISTRATIONS Total	<u>\$ 39,519</u>	<u>\$ 27,174</u>	<u>\$ 27,174</u>	<u>\$ (12,345)</u>	
(169) LICENSING				\$ -	
(007) EXPENSES	\$ 450	\$ 450	\$ 450	\$ -	
(169) LICENSING Total	<u>\$ 450</u>	<u>\$ 450</u>	<u>\$ 450</u>	\$ -	
(171) CONSERVATION COMMISSION				\$ -	
(001) SALARIES & WAGES	\$ 86,723	\$ 87,202	\$ 87,202	\$ 479	
(007) EXPENSES	\$ 7,050	\$ 7,050	\$ 7,050	\$ -	
(171) CONSERVATION COMMISSION Total	<u>\$ 93,773</u>	<u>\$ 94,252</u>	<u>\$ 94,252</u>	<u>\$ 479</u>	
(175) PLANNING BOARD				\$ -	
(001) SALARIES & WAGES	\$ 95,815	\$ 103,565	\$ 100,015	\$ 4,200	Added back stipends
(007) EXPENSES	\$ 7,300	\$ 8,150	\$ 8,150	\$ 850	Legal Notices and Training
(175) PLANNING BOARD Total	<u>\$ 103,115</u>	<u>\$ 111,715</u>	<u>\$ 108,165</u>	<u>\$ 5,050</u>	
(176) ZONING BOARD OF APPEALS				\$ -	
(001) SALARIES & WAGES	\$ 3,813	\$ 3,813	\$ 3,813	\$ -	
(007) EXPENSES	\$ 3,850	\$ 3,850	\$ 3,850	\$ -	
(176) ZONING BOARD OF APPEALS Total	<u>\$ 7,663</u>	<u>\$ 7,663</u>	<u>\$ 7,663</u>	\$ -	
(179) STORM WATER				\$ -	
(001) SALARIES & WAGES	\$ 6,000	\$ 7,880	\$ 7,880	\$ 1,880	
(007) EXPENSES	\$ 71,500	\$ 61,220	\$ 61,220	\$ (10,280)	Added to stabilization
(179) STORM WATER Total	<u>\$ 77,500</u>	<u>\$ 69,100</u>	<u>\$ 69,100</u>	<u>\$ (8,400)</u>	
(192) PUBLIC BUILDINGS & PROPERTY				\$ -	
(001) SALARIES & WAGES	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	OTH/FPMH Host
(007) EXPENSES	\$ 142,811	\$ 165,000	\$ 165,000	\$ 22,189	Bldg Main, Elec, Water

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(008) CAPITAL		\$ -	\$ -	\$ -	
(192) PUBLIC BUILDINGS & PROPERTY Tot	\$ 142,811	\$ 170,000	\$ 170,000	\$ 27,189	
(193) INFORMATION TECHNOLOGY					
(001) SALARIES & WAGES	\$ 79,250	\$ 104,200	\$ 114,300	\$ 35,050	p/t emp 18hr @ \$25/hr= \$23,400
(007) EXPENSES	\$ 107,015	\$ 174,624	\$ 174,624	\$ 67,609	\$10,100 Reduction media offset
(008) CAPITAL				\$ -	Software cost transfers
(193) INFORMATION TECHNOLOGY Total	\$ 186,265	\$ 278,824	\$ 288,924	\$ 102,659	
(195) TOWN REPORTS					
(007) EXPENSES	\$ 600	\$ 900	\$ 900	\$ 300	Printing Costs Increased
(195) TOWN REPORTS Total	\$ 600	\$ 900	\$ 900	\$ 300	
(199) MEDIA & TECHNOLOGY					
(001) SALARIES & WAGES	\$ 128,544	\$ 101,753	\$ 111,853	\$ (16,691)	Added back portion of IT
(007) EXPENSES	\$ 19,764	\$ 30,376	\$ 30,376	\$ 10,612	Director salary
(008) CAPITAL	\$ -	\$ -	\$ -	\$ -	
(199) MEDIA & TECHNOLOGY Total	\$ 148,308	\$ 132,129	\$ 142,229	\$ (6,079)	
(210) POLICE DEPARTMENT					
(001) SALARIES & WAGES	\$ 2,310,985	\$ 2,423,725	\$ 2,331,176	\$ 20,191	To add back Lt Position not
(007) EXPENSES	\$ 318,940	\$ 339,600	\$ 339,600	\$ 20,660	not funded at this time
(008) CAPITAL				\$ -	
(210) POLICE DEPARTMENT Total	\$ 2,629,925	\$ 2,763,325	\$ 2,670,776	\$ 40,851	
(211) POLICE STATION					
(001) SALARIES & WAGES	\$ 28,800	\$ 28,800	\$ 28,800	\$ -	
(007) EXPENSES	\$ 38,300	\$ 38,300	\$ 38,300	\$ -	
(008) CAPITAL				\$ -	
(211) POLICE STATION Total	\$ 67,100	\$ 67,100	\$ 67,100	\$ -	
(215) COMMUNICATIONS CENTER					
(001) SALARIES & WAGES	\$ 443,255	\$ 443,903	\$ 443,903	\$ 648	
(007) EXPENSES	\$ 64,750	\$ 64,750	\$ 64,750	\$ -	
(008) CAPITAL				\$ -	
(215) COMMUNICATIONS CENTER Total	\$ 508,005	\$ 508,653	\$ 508,653	\$ 648	
(216) SRO PROGRAM					
(001) SALARIES & WAGES	\$ 331,431	\$ 309,489	\$ 309,489	\$ (21,942)	Change in staff at
(007) EXPENSES	\$ 16,060	\$ 16,060	\$ 16,060	\$ -	different pay level
(216) SRO DEPARTMENT Total	\$ 347,491	\$ 325,549	\$ 325,549	\$ (21,942)	
(220) FIRE DEPARTMENT					
(001) SALARIES & WAGES-PERMANENT	\$ 807,196	\$ 870,801	\$ 870,801	\$ 63,605	Union contractual
(001) SALARIES & WAGES-CALL FIRE				\$ -	increase
(007) EXPENSES	\$ 193,510	\$ 193,510	\$ 193,510	\$ -	
(008) CAPITAL				\$ -	
(220) FIRE DEPARTMENT Total	\$ 1,000,706	\$ 1,064,311	\$ 1,064,311	\$ 63,605	
(241) BUILDING INSPECTION					
(001) SALARIES & WAGES	\$ 125,978	\$ 125,661	\$ 125,661	\$ (317)	
(007) EXPENSES	\$ 25,555	\$ 22,525	\$ 22,525	\$ (3,030)	
(008) CAPITAL				\$ -	
(241) BUILDING INSPECTION Total	\$ 151,533	\$ 148,186	\$ 148,186	\$ (3,347)	
(242) GAS INSPECTION					
(001) SALARIES & WAGES	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(007) EXPENSES				\$ -	
(242) GAS INSPECTION Total	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(243) PLUMBING INSPECTION					
(001) SALARIES & WAGES	\$ -	\$ -	\$ -	\$ -	
(007) EXPENSES				\$ -	
(243) PLUMBING INSPECTION Total	\$ -	\$ -	\$ -	\$ -	
(245) ELECTRICAL INSPECTION					
(001) SALARIES & WAGES	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(007) EXPENSES		\$ -		\$ -	
(243) ELECTRICAL INSPECTION Total	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(291) EMERGENCY MANAGEMENT					
(001) SALARIES & WAGES	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	
(007) EXPENSES	\$ 800	\$ 800	\$ 800	\$ -	

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(291) EMERGENCY MANAGEMENT Total	\$ 2,300	\$ 2,300	\$ 2,300	\$ -	
(292) ANIMAL CONTROL				\$ -	
(001) SALARIES & WAGES	\$ 43,510	\$ 43,510	\$ 43,510	\$ -	
(007) EXPENSES	\$ 500	\$ 500	\$ 500	\$ -	
(292) ANIMAL CONTROL Total	\$ 44,010	\$ 44,010	\$ 44,010	\$ -	
(294) FORESTRY				\$ -	
(002) CONTRACT SERVICES	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	
(007) EXPENSES	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	
(294) FORESTRY Total	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	
(300) SCHOOL DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 16,280,428	\$ 21,649,097	\$ 21,649,097	\$ 5,368,669	
(007) EXPENSES	\$ 4,898,173			\$ (4,898,173)	
(008) CAPITAL				\$ -	
(300) SCHOOL DEPARTMENT Total	\$ 21,178,601	\$ 21,649,097	\$ 21,649,097	\$ 470,496	
(301) REGIONAL SCHOOL				\$ -	
(007) GREATER LOWELL	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	
(007) ESSEX NORTH TECH				\$ -	
(301) REGIONAL SCHOOL Total	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	Based on enrollment reduction
(410) ENGINEERING				\$ -	
(001) SALARIES & WAGES	\$ 104,000	\$ 105,000	\$ 105,000	\$ 1,000	
(007) EXPENSES	\$ 107,488	\$ 156,225	\$ 206,225	\$ 98,737	add \$50k to road maintenance
(008) CAPITAL		\$ -	\$ -	\$ -	plan for FY21 and FY22
(410) ENGINEERING Total	\$ 211,488	\$ 261,225	\$ 311,225	\$ 99,737	
(421) HIGHWAY & STREETS DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 26,227	\$ 26,227	\$ 26,227	\$ -	
(007) EXPENSES	\$ 24,130	\$ 27,130	\$ 24,130	\$ -	
(008) CAPITAL				\$ -	
(421) HIGHWAY & STREETS DEPARTMENT	\$ 50,357	\$ 53,357	\$ 50,357	\$ -	
(422) HIGHWAY & STREETS CONSTRUCTION				\$ -	
(001) SALARIES & WAGES	\$ 585,902	\$ 585,902	\$ 585,902	\$ -	
(007) EXPENSES	\$ 140,000	\$ 148,000	\$ 148,000	\$ 8,000	Drainage Supplies
(008) CAPITAL		\$ -	\$ -	\$ -	
(422) HIGHWAY & STREETS CONSTRUCTIC	\$ 725,902	\$ 733,902	\$ 733,902	\$ 8,000	
(423) SNOW & ICE				\$ -	
(001) SALARIES & WAGES	\$ 37,500	\$ 37,500	\$ 37,500	\$ -	
(007) EXPENSES	\$ 212,500	\$ 212,500	\$ 212,500	\$ -	
(423) SNOW & ICE Total	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
(424) STREET LIGHTING				\$ -	
(007) EXPENSES	\$ 40,000	\$ 20,000	\$ 20,000	\$ (20,000)	Conversion to LED lights
(424) STREET LIGHTING Total	\$ 40,000	\$ 20,000	\$ 20,000	\$ (20,000)	
(425) VEHICLE MAINTENANCE				\$ -	
(007) EXPENSES	\$ 81,750	\$ 81,750	\$ 90,000	\$ 8,250	Inc due to historic cost
(425) VEHICLE MAINTENANCE Total	\$ 81,750	\$ 81,750	\$ 90,000	\$ 8,250	
(430) WASTE COLLECTION & DISPOSAL				\$ -	
(001) SALARIES & WAGES	\$ 500	\$ 500	\$ 500	\$ -	
(007) EXPENSES	\$ 986,690	\$ 1,084,172	\$ 1,084,172	\$ 97,482	Contractual Increase
(430) WASTE COLLECTION & DISPOSAL To	\$ 987,190	\$ 1,084,672	\$ 1,084,672	\$ 97,482	
(491) CEMETERY				\$ -	
(001) SALARIES & WAGES	\$ 26,280	\$ 26,806	\$ 26,806	\$ 526	
(007) EXPENSES	\$ 12,150	\$ 12,150	\$ 12,150	\$ -	
(008) CAPITAL				\$ -	
(491) CEMETERY Total	\$ 38,430	\$ 38,956	\$ 38,956	\$ 526	
(510) HEALTH DEPARTMENT				\$ -	35hrs budgeted for each staff
(001) SALARIES & WAGES	\$ 91,185	\$ 108,281	\$ 99,457	\$ 8,272	Salary being reviewed
(007) EXPENSES	\$ 31,250	\$ 32,450	\$ 31,250	\$ -	through union collective
(510) HEALTH DEPARTMENT Total	\$ 122,435	\$ 140,731	\$ 130,707	\$ 8,272	bargaining process

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(520) OTHER CLINICAL SERVICES				\$ -	
(007) EXPENSES	\$ 200	\$ 200	\$ 200	\$ -	
(520) OTHER CLINICAL SERVICES Total	<u>\$ 200</u>	<u>\$ 200</u>	<u>\$ 200</u>	\$ -	
(541) COUNCIL ON AGING				\$ -	
(001) SALARIES & WAGES	\$ 119,606	\$ 122,510	\$ 122,510	\$ 2,904	
(007) EXPENSES	\$ 24,160	\$ 24,100	\$ 24,100	\$ (60)	
(541) COUNCIL ON AGING Total	<u>\$ 143,766</u>	<u>\$ 146,610</u>	<u>\$ 146,610</u>	<u>\$ 2,844</u>	
(543) VETERANS' DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 74,628	\$ 81,854	\$ 77,854	\$ 3,226	Hours per MOA 37.5/wk
(007) VETERANS BENEFITS	\$ 210,000	\$ 190,000	\$ 190,000	\$ (20,000)	Reduction due to caseload
(007) EXPENSES	\$ 4,350	\$ 3,775	\$ 3,775	\$ (575)	of benefit eligible clients
(543) VETERANS' DEPARTMENT Total	<u>\$ 288,978</u>	<u>\$ 275,629</u>	<u>\$ 271,629</u>	<u>\$ (17,349)</u>	requested by Vet Agent
(610) LIBRARY DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 280,959	\$ 285,555	\$ 285,555	\$ 4,596	
(007) EXPENSES	\$ 105,085	\$ 105,085	\$ 105,085	\$ -	
(008) CAPITAL				\$ -	
(610) LIBRARY DEPARTMENT Total	<u>\$ 386,044</u>	<u>\$ 390,640</u>	<u>\$ 390,640</u>	<u>\$ 4,596</u>	
(630) RECREATION				\$ -	
(001) SALARIES & WAGES	\$ 64,306	\$ 72,619	\$ 72,619	\$ 8,313	Offset from OTH/FPMH
(007) EXPENSES	\$ 85,450	\$ 100,189	\$ 100,189	\$ 14,739	rentals delayed due to covid,
(007) EXPENSES - BICENTENNIAL FIELDS				\$ -	put back in Op Budget
(630) RECREATION Total	<u>\$ 149,756</u>	<u>\$ 172,808</u>	<u>\$ 172,808</u>	<u>\$ 23,052</u>	Inc field Maintenance
(691) HISTORIC COMMISSION				\$ -	
(007) EXPENSES	\$ 900	\$ 900	\$ 900	\$ -	
(691) HISTORIC COMMISSION Total	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 900</u>	\$ -	
(692) MEMORIAL DAY COMMITTEE				\$ -	
(007) EXPENSES	\$ 900	\$ 900	\$ 900	\$ -	
(692) MEMORIAL DAY COMMITTEE Total	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 900</u>	\$ -	
(710) DEBT				\$ -	
DEBT-(LT - NON-EXEMPT)	\$ 353,550	\$ 450,000	\$ 450,000	\$ 96,450	Based on CAMC Plan
DEBT -(LT - EXEMPT)	\$ 320,000	\$ 320,000	\$ 320,000	\$ -	
DEBT SWAP - SEWER DEPT	\$ -			\$ -	
SEWER PHASE II GF SUBSIDY	\$ -	\$ 15,890	\$ 15,890	\$ 15,890	
SHORT TERM BORROWING	\$ -			\$ -	
(710) DEBT Total	<u>\$ 673,550</u>	<u>\$ 785,890</u>	<u>\$ 785,890</u>	<u>\$ 112,340</u>	
(751) DEBT INT				\$ -	
INT-(LT - NON-EXEMPT)	\$ 101,800	\$ 120,000	\$ 120,000	\$ 18,200	Based on CAMC Plan
INT-(LT - EXEMPT)	\$ 58,701	\$ 58,701	\$ 58,701	\$ -	
DEBT SWAP - SEWER DEPT	\$ -	\$ -	\$ -	\$ -	
SHORT TERM BORROWING	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	
(751) DEBT INT Total	<u>\$ 166,501</u>	<u>\$ 184,701</u>	<u>\$ 184,701</u>	<u>\$ 18,200</u>	
(820) CHERRY SHEET OFFSETS (RESERVE FOR DIRECT EXP)				\$ -	
(007) EXPENSES	\$ 295,829	\$ 279,966	\$ 279,966	\$ (15,863)	
(820) CHERRY OFFSETS Total	<u>\$ 295,829</u>	<u>\$ 279,966</u>	<u>\$ 279,966</u>	<u>\$ (15,863)</u>	
(752) SHORT TERM DEBT INT				\$ -	
DEBT INT-(ST NOTES - NON-EXEMPT)			\$ -	\$ -	
DEBT INT ON TAX REFUNDS				\$ -	
(752) SHORT TERM DEBT INT Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	\$ -	
(840) OTHER INTERGOVERNMENTAL				\$ -	
(007) EXPENSES - NMCOG ASSESSMENT	\$ 3,660	\$ 3,800	\$ 3,800	\$ 140	
(840) OTHER INTERGOVERNMENTAL Total	<u>\$ 3,660</u>	<u>\$ 3,800</u>	<u>\$ 3,800</u>	<u>\$ 140</u>	
(900) TRANSFERS				\$ -	
(007) EXPENSES - TRNSFR FROM GF	\$ 202,500			\$ (202,500)	Cannabis Road Stabilization in
(900) TRANSFERS Total	<u>\$ 202,500</u>	<u>\$ -</u>	<u>\$ -</u>	\$ -	different line item now
(910) EMPLOYEE BENEFITS				\$ -	
(007) EXPENSES - COUNTY RETIREMENT	\$ 2,152,711	\$ 2,462,187	\$ 2,462,187	\$ 309,476	Reval Assessment and increase
(007) EXPENSES - WORKER'S COMP	\$ 186,792	\$ 190,096	\$ 190,096	\$ 3,304	
(007) EXPENSES - UNEMPLOYMENT	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(007) EXPENSES - HEALTH INSURANCE	\$ 3,965,150	\$ 4,080,139	\$ 4,080,139	\$ 114,989	
(007) EXPENSES - LIFE INSURANCE	\$ 2,754	\$ 2,754	\$ 2,754	\$ -	
(007) EXPENSES - SS & FICA	\$ 338,298	\$ 338,298	\$ 338,298	\$ -	
(910) EMPLOYEE BENEFITS Total	\$ 6,695,705	\$ 7,123,474	\$ 7,123,474	\$ 427,769	
(940) OTHER UNCLASSIFIED				\$ -	
(007) EXPENSES - PROPERTY & LIABILITY	\$ 224,862	\$ 247,708	\$ 247,708	\$ 22,846	
(007) EXPENSES - FIRE	\$ 43,633	\$ 43,633	\$ 43,633	\$ -	
(007) EXPENSES - POLICE ACCIDENT	\$ 69,002	\$ 69,002	\$ 69,002	\$ -	
(007) EXPENSES - INSURANCE DEDUCTIBLES		\$ -	\$ -	\$ -	
(940) OTHER UNCLASSIFIED Total	\$ 337,497	\$ 360,343	\$ 360,343	\$ 22,846	
TOTAL GENERAL FUND	\$ 41,491,745	\$ 42,738,065	\$ 42,698,393	\$ 1,206,648	
				\$ -	
General Government	\$ 2,154,043	\$ 2,245,892	\$ 2,257,542	\$ 103,499	
Public Safety	\$ 4,817,316	\$ 4,992,954	\$ 4,900,405	\$ 83,089	
Tyngsborough Public School	\$ 21,178,601	\$ 21,649,097	\$ 21,649,097	\$ 470,496	
Other Regional School Assessments	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	
Public Works	\$ 2,385,117	\$ 2,523,862	\$ 2,579,112	\$ 193,995	
Health & Human Services	\$ 555,379	\$ 563,170	\$ 549,146	\$ (6,233)	
Culture & Recreation	\$ 537,600	\$ 565,248	\$ 565,248	\$ 27,648	
Debt Service	\$ 840,051	\$ 970,591	\$ 970,591	\$ 130,540	
Health & Life Insurance	\$ 3,967,904	\$ 4,082,893	\$ 4,082,893	\$ 114,989	
Pension Assessment	\$ 2,152,711	\$ 2,462,187	\$ 2,462,187	\$ 309,476	
Workers Comp, Payroll Taxes & Unemploy	\$ 575,090	\$ 578,394	\$ 578,394	\$ 3,304	
General Insurance	\$ 337,497	\$ 360,343	\$ 360,343	\$ 22,846	
Cherry Sheet Offsets (School Choice & Libr	\$ 295,829	\$ 279,966	\$ 279,966	\$ (15,863)	
Transfer to CIP or Stabilization	\$ 202,500			\$ (202,500)	
Other	\$ 3,660	\$ 3,800	\$ 3,800	\$ 140	
Total	\$ 41,491,745	\$ 42,738,065	\$ 42,698,393	\$ 1,206,648	
TOTAL REVENUE & AVAILABLE SOURCES	\$ 42,032,148	\$ 43,552,603	\$ 43,363,670		
YOY Change	3.029%	3.004%	2.91%		
EXCESS LEVY PER ACTUAL / BUDGET	\$ 540,403	\$ 814,538	\$ 665,277		

Excess Levy does not account for Union/Non-Union Contractual Increases in General Government salaries, those budget adjustments will be brought to a future Town Meeting upon completion of bargaining

Exhibit A to Annual Town Meeting Warrant: FY2022 Recommended Budget

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
REVENUE PROJECTION					
Prior Year Levy Limit - Property Taxes	28,178,290	29,429,274	\$ 29,429,274	\$ 1,250,984	
2 1/2 % Increase	704,457	735,732	\$ 735,732	\$ 31,275	
New Growth (1)	546,527	450,000	\$ 450,000	\$ (96,527)	
TOTAL LEVY LIMIT	29,429,274	30,615,006	\$ 30,615,006	\$ 1,185,732	
Debt Exclusion	378,701	378,701	\$ 378,701	\$ -	
TOTAL MAXIMUM LEVY LIMIT	29,807,975	30,993,707	\$ 30,993,707	\$ 1,185,732	
LOCAL RECEIPTS	7.2%	4.0%	3.98%		
Motor Vehicle Excise	2,000,000	2,100,000	\$ 2,000,000	\$ -	
Other Excise (Hotel/Motel & Meals)	169,702	275,000	\$ 200,000	\$ 30,298	
Pen & Int on Tax & Exc	150,000	200,000	\$ 200,000	\$ 50,000	
Payments in Lieu of Taxes	30,000	30,000	\$ 30,000	\$ -	
Other Charges for Services	8,000			\$ (8,000)	Moved to Other Dept. Revenue
Fees	90,000	90,000	\$ 90,000	\$ -	
Cannabis Excise	270,000	150,000	\$ 150,000	\$ (120,000)	75% direct to Road Stabilization
Cannabis Impact Fee	270,000	600,000	\$ 600,000	\$ 330,000	Increase based on actual revenue
Rentals (Billboard Lease Agreement)	118,900	121,800	\$ 121,800	\$ 2,900	
Dept. Revenue Libraries	2,000	2,000	\$ 2,000	\$ -	
Dept. Revenue Cemeteries	10,000	10,000	\$ 10,000	\$ -	
Other Dept. Revenue	34,000	65,000	\$ 65,000	\$ 31,000	
Licenses and Permits	525,000	550,000	\$ 525,000	\$ -	
Fines & Forfeits	20,000	20,000	\$ 20,000	\$ -	
Investment Income	100,000	100,000	\$ 100,000	\$ -	
Medicaid Reimbursement	100,000	150,000	\$ 150,000	\$ 50,000	
Miscellaneous Recurring	185,862	185,862	\$ 185,862	\$ -	
Miscellaneous Non-Recurring	10,000	10,000	\$ 10,000	\$ -	
TOTAL LOCAL RECEIPTS	4,093,464	4,659,662	\$ 4,459,662	\$ 366,198	
STATE AID (8)	-12.5%	13.8%	8.95%		
Cherry Sheet Receipts	9,115,320	9,157,653	\$ 9,157,653	\$ 42,333	
Assessments - SPECIAL EDUCATION	-5,644	0		\$ 5,644	
Assessments - SCHOOL CHOICE SENDING	-178,394	-161,746	\$ (161,746)	\$ 16,648	
Assessments - CHARTER SCHOOL	-1,151,955	-1,380,636	\$ (1,380,636)	\$ (228,681)	
Assessments - SPECIAL EDUCATION	0			\$ -	
Assessments - AIR POLLUTION DISTRICTS	-3,713	-3,886	\$ (3,886)	\$ (173)	
Assessments - RMV NON-RENEWAL SURCH	-8,700	-8,960	\$ (8,960)	\$ (260)	
Assessments - MBTA	0	0	\$ -	\$ -	
Assessments - REGIONAL TRANSIT	-85,678	-90,016	\$ (90,016)	\$ (4,338)	
NET STATE AID	7,681,236.00	7,512,409.00	\$ 7,512,409	\$ (168,827)	State Aid from House W&M Budget
	-0.25%	-2.20%	-2.20%		
RESERVE FOR ABATEMENT (10)	0	0	\$ -	\$ -	
TOTAL PROP TAX, OVERLAY, LOCAL RCPTS & STATE AID	\$ 41,582,675	\$ 43,165,778	\$ 42,965,778	\$ 1,383,103	
YOY Change	3%	3.8%	3.3%		
OTHER AVAILABLE SOURCES					
Free Cash to supplement CIP	\$ -			\$ -	
Transfer from Bulky Materials Revolving to	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	
From Special Ed Stabilization to School De	\$ -			\$ -	
From Capital Asset Stab to Pay Debt Service				\$ -	
FEMA Grant Close				\$ -	
Overlay Surplus to Fund CIP	\$ -	\$ -	\$ -	\$ -	
Free Cash Used to Supplement Budget	\$ -			\$ -	
Billboard Stabilization Fund	\$ 4,000	\$ -	\$ -	\$ (4,000)	
Wetland Protection Fund	\$ -	\$ -	\$ -	\$ -	
Sewer Ent. Fund (Indirect cost due to towr	\$ -	\$ -	\$ -	\$ -	
Sewer Ent. Fund (Employee benefits reimt	\$ 159,722	\$ 129,066	\$ 129,066	\$ (30,656)	
School Rev Fund (Employee benefits reimt	\$ 39,956	\$ 39,956	\$ 39,956	\$ -	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
Ambulance Ent. Fund (Indirect & benefits	\$ 56,641	\$ 55,675	\$ 56,641	\$ 0	
PEG (Budget offset)	\$ 159,154	\$ 132,129	\$ 142,229	\$ (16,925)	
PEG (Employee benefits)	\$ -	\$ -	\$ -	\$ -	
Unfunded Pension Liability				\$ -	
School Resource Officer (Included in Misc Rev)	\$ -	\$ -	\$ -	\$ -	
Stab for Debt (Lakeview roof)	\$ -	\$ -	\$ -	\$ -	
Stab for Debt (GLVTHS)	\$ -	\$ -	\$ -	\$ -	
TOTAL OTHER AVAILABLE SOURCES	\$ 449,473	\$ 386,825	\$ 397,892	\$ (51,581)	
TOTAL REVENUE & OTHER REVENUE SOURCES	\$ 42,032,148	\$ 43,552,603	\$ 43,363,670	\$ 1,331,522	
Annual % Increase: Total Revenue & Othe RESERVES (9)	2.0%	3.6%	3.17%	\$ -	
General Stabilization Fund	2,083,288	2,095,636	\$ 2,095,636	\$ 12,348	
Capital Stabilization Fund	599,123	598,096	\$ 598,096	\$ (1,027)	
Compensated Absences	161,351	125,904	\$ 125,904	\$ (35,447)	
Debt & Debt Assessment	0	0	\$ -	\$ -	
Billboard Stabilization	20,000	0	\$ -	\$ (20,000)	
Free Cash to fund Reserve Fund				\$ -	
Special Education Stabilization	29,188	29,188	\$ 29,188	\$ -	
TOTAL RESERVES	2,892,950	2,848,824	\$ 2,848,824	\$ (44,126)	
Percent of Operating Budget	6.97%	6.67%	6.67%	\$ (0)	
EXPENDITURE PROJECTION					
(001) GENERAL FUND					
(114) MODERATOR					
(001) SALARIES & WAGES	\$ 500	\$ 500	\$ 500	\$ -	
(114) MODERATOR Total	\$ 500	\$ 500	\$ 500	\$ -	
(122) SELECTMEN					
(001) SALARIES & WAGES (STIPEND)	\$ -	\$ 13,000	\$ 8,000	\$ 8,000	Added back stipends
(007) EXPENSES	\$ 27,500	\$ 27,500	\$ 27,500	\$ -	
(008) CAPITAL				\$ -	
(122) SELECTMEN Total	\$ 27,500	\$ 40,500	\$ 35,500	\$ 8,000	
(123) TOWN ADMINISTRATOR					
(001) SALARIES & WAGES	\$ 303,005	\$ 306,005	\$ 306,005	\$ 3,000	Assistant TA Contract Increase
(007) EXPENSES	\$ 9,002	\$ 9,002	\$ 9,002	\$ -	
(123) TOWN ADMINISTRATOR Total	\$ 312,007	\$ 315,007	\$ 315,007	\$ 3,000	
(131) FINANCE & ADVISORY COMMITTEE					
(007) EXPENSES	\$ 825	\$ 825	\$ 825	\$ -	
(131) FINANCE & ADVISORY COMMITTEE	\$ 825	\$ 825	\$ 825	\$ -	
(132) RESERVE FUND					
(007) EXPENSES	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
(132) RESERVE FUND Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
(135) TOWN ACCOUNTANT					
(001) SALARIES & WAGES	\$ 150,074	\$ 150,074	\$ 150,074	\$ -	
(007) EXPENSES	\$ 31,108	\$ 3,750	\$ 3,750	\$ (27,358)	Software moved to IT Budget
(135) TOWN ACCOUNTANT Total	\$ 181,182	\$ 153,824	\$ 153,824	\$ (27,358)	
(136) MUNICIPAL AUDIT					
(002) CONTRACT SERVICES	\$ 32,000	\$ 38,000	\$ 38,000	\$ 6,000	Contractual Increase
(002) CONTRACT SERVICES-ACTUARIAL VAL		\$ -	\$ -	\$ -	
(136) MUNICIPAL AUDIT Total	\$ 32,000	\$ 38,000	\$ 38,000	\$ 6,000	
(141) ASSESSORS DEPARTMENT					
(001) SALARIES & WAGES	\$ 120,052	\$ 136,510	\$ 136,510	\$ 16,458	Reclass/hr inc. approved in FY21
(007) EXPENSES	\$ 26,773	\$ 26,773	\$ 26,773	\$ -	
(141) ASSESSORS DEPARTMENT Total	\$ 146,825	\$ 163,283	\$ 163,283	\$ 16,458	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(142) REVALUATION				\$ -	
(007) EXPENSES	\$ 24,500	\$ 24,500	\$ 24,500	\$ -	
(142) REVALUATION Total	<u>\$ 24,500</u>	<u>\$ 24,500</u>	<u>\$ 24,500</u>	\$ -	
(145) TREASURER'S DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 103,965	\$ 178,195	\$ 178,195	\$ 74,230	Salary shifted between Treasurer
(007) EXPENSES	\$ 43,285	\$ 34,200	\$ 34,200	\$ (9,085)	and Collector Departments
(007) EXPENSES-TAX LIEN	\$ -	\$ -	\$ -	\$ -	Software to IT Budget
(145) TREASURER'S DEPARTMENT Total	<u>\$ 147,250</u>	<u>\$ 212,395</u>	<u>\$ 212,395</u>	<u>\$ 65,145</u>	
(146) COLLECTOR'S DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 81,362	\$ 27,906	\$ 27,906	\$ (53,456)	Salary shifted between Treasurer
(007) EXPENSES	\$ 49,560	\$ 38,200	\$ 38,200	\$ (11,360)	and Collector Departments
(007) EXPENSES-TAX LIEN	\$ -	\$ -	\$ -	\$ -	Software to IT Budget
(146) COLLECTOR'S DEPARTMENT Total	<u>\$ 130,922</u>	<u>\$ 66,106</u>	<u>\$ 66,106</u>	<u>\$ (64,816)</u>	
(151) LEGAL				\$ -	
(002) CONTRACT SERVICES	\$ 49,500	\$ 49,500	\$ 49,500	\$ -	
(007) EXPENSES	\$ -	\$ -	\$ -	\$ -	
(151) LEGAL Total	<u>\$ 49,500</u>	<u>\$ 49,500</u>	<u>\$ 49,500</u>	\$ -	
(152) PERSONNEL				\$ -	
(001) SALARIES & WAGES	\$ 66,660	\$ 66,660	\$ 66,660	\$ -	
(007) EXPENSES	\$ 20,259	\$ 5,200	\$ 5,200	\$ (15,059)	Software moved to IT Budget
(152) PERSONNEL Total	<u>\$ 86,919</u>	<u>\$ 71,860</u>	<u>\$ 71,860</u>	<u>\$ (15,059)</u>	
(159) OTHER LEGAL SERVICES				\$ -	
(002) CONTRACT SERVICES	\$ 64,000	\$ 64,000	\$ 64,000	\$ -	
(007) EXPENSES	\$ -	\$ -	\$ -	\$ -	
(159) OTHER LEGAL SERVICES Total	<u>\$ 64,000</u>	<u>\$ 64,000</u>	<u>\$ 64,000</u>	\$ -	
(160) TOWN CLERK				\$ -	
(001) SALARIES & WAGES	\$ 98,339	\$ 101,615	\$ 101,615	\$ 3,276	
(007) EXPENSES	\$ 1,770	\$ 1,770	\$ 1,770	\$ -	
(008) CAPITAL	\$ -	\$ -	\$ -	\$ -	
(160) TOWN CLERK Total	<u>\$ 100,109</u>	<u>\$ 103,385</u>	<u>\$ 103,385</u>	<u>\$ 3,276</u>	
(162) ELECTIONS & REGISTRATIONS				\$ -	
(001) SALARIES & WAGES	\$ 14,304	\$ 10,334	\$ 10,334	\$ (3,970)	Based on # of elections
(007) EXPENSES	\$ 25,215	\$ 16,840	\$ 16,840	\$ (8,375)	
(162) ELECTIONS & REGISTRATIONS Total	<u>\$ 39,519</u>	<u>\$ 27,174</u>	<u>\$ 27,174</u>	<u>\$ (12,345)</u>	
(169) LICENSING				\$ -	
(007) EXPENSES	\$ 450	\$ 450	\$ 450	\$ -	
(169) LICENSING Total	<u>\$ 450</u>	<u>\$ 450</u>	<u>\$ 450</u>	\$ -	
(171) CONSERVATION COMMISSION				\$ -	
(001) SALARIES & WAGES	\$ 86,723	\$ 87,202	\$ 87,202	\$ 479	
(007) EXPENSES	\$ 7,050	\$ 7,050	\$ 7,050	\$ -	
(171) CONSERVATION COMMISSION Total	<u>\$ 93,773</u>	<u>\$ 94,252</u>	<u>\$ 94,252</u>	<u>\$ 479</u>	
(175) PLANNING BOARD				\$ -	
(001) SALARIES & WAGES	\$ 95,815	\$ 103,565	\$ 100,015	\$ 4,200	Added back stipends
(007) EXPENSES	\$ 7,300	\$ 8,150	\$ 8,150	\$ 850	Legal Notices and Training
(175) PLANNING BOARD Total	<u>\$ 103,115</u>	<u>\$ 111,715</u>	<u>\$ 108,165</u>	<u>\$ 5,050</u>	
(176) ZONING BOARD OF APPEALS				\$ -	
(001) SALARIES & WAGES	\$ 3,813	\$ 3,813	\$ 3,813	\$ -	
(007) EXPENSES	\$ 3,850	\$ 3,850	\$ 3,850	\$ -	
(176) ZONING BOARD OF APPEALS Total	<u>\$ 7,663</u>	<u>\$ 7,663</u>	<u>\$ 7,663</u>	\$ -	
(179) STORM WATER				\$ -	
(001) SALARIES & WAGES	\$ 6,000	\$ 7,880	\$ 7,880	\$ 1,880	
(007) EXPENSES	\$ 71,500	\$ 61,220	\$ 61,220	\$ (10,280)	Added to stabilization
(179) STORM WATER Total	<u>\$ 77,500</u>	<u>\$ 69,100</u>	<u>\$ 69,100</u>	<u>\$ (8,400)</u>	
(192) PUBLIC BUILDINGS & PROPERTY				\$ -	
(001) SALARIES & WAGES	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	OTH/FPMH Host
(007) EXPENSES	\$ 142,811	\$ 165,000	\$ 165,000	\$ 22,189	Bldg Main, Elec, Water

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(008) CAPITAL		\$ -	\$ -	\$ -	
(192) PUBLIC BUILDINGS & PROPERTY Tot	\$ 142,811	\$ 170,000	\$ 170,000	\$ 27,189	
(193) INFORMATION TECHNOLOGY				\$ -	
(001) SALARIES & WAGES	\$ 79,250	\$ 104,200	\$ 114,300	\$ 35,050	p/t emp 18hr @ \$25/hr= \$23,400
(007) EXPENSES	\$ 107,015	\$ 174,624	\$ 174,624	\$ 67,609	\$10,100 Reduction media offset
(008) CAPITAL				\$ -	Software cost transfers
(193) INFORMATION TECHNOLOGY Total	\$ 186,265	\$ 278,824	\$ 288,924	\$ 102,659	
(195) TOWN REPORTS				\$ -	
(007) EXPENSES	\$ 600	\$ 900	\$ 900	\$ 300	Printing Costs Increased
(195) TOWN REPORTS Total	\$ 600	\$ 900	\$ 900	\$ 300	
(199) MEDIA & TECHNOLOGY				\$ -	
(001) SALARIES & WAGES	\$ 128,544	\$ 101,753	\$ 111,853	\$ (16,691)	Added back portion of IT
(007) EXPENSES	\$ 19,764	\$ 30,376	\$ 30,376	\$ 10,612	Director salary
(008) CAPITAL	\$ -	\$ -	\$ -	\$ -	
(199) MEDIA & TECHNOLOGY Total	\$ 148,308	\$ 132,129	\$ 142,229	\$ (6,079)	
(210) POLICE DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 2,310,985	\$ 2,423,725	\$ 2,331,176	\$ 20,191	To add back Lt Position not
(007) EXPENSES	\$ 318,940	\$ 339,600	\$ 339,600	\$ 20,660	not funded at this time
(008) CAPITAL				\$ -	
(210) POLICE DEPARTMENT Total	\$ 2,629,925	\$ 2,763,325	\$ 2,670,776	\$ 40,851	
(211) POLICE STATION				\$ -	
(001) SALARIES & WAGES	\$ 28,800	\$ 28,800	\$ 28,800	\$ -	
(007) EXPENSES	\$ 38,300	\$ 38,300	\$ 38,300	\$ -	
(008) CAPITAL				\$ -	
(211) POLICE STATION Total	\$ 67,100	\$ 67,100	\$ 67,100	\$ -	
(215) COMMUNICATIONS CENTER				\$ -	
(001) SALARIES & WAGES	\$ 443,255	\$ 443,903	\$ 443,903	\$ 648	
(007) EXPENSES	\$ 64,750	\$ 64,750	\$ 64,750	\$ -	
(008) CAPITAL				\$ -	
(215) COMMUNICATIONS CENTER Total	\$ 508,005	\$ 508,653	\$ 508,653	\$ 648	
(216) SRO PROGRAM				\$ -	
(001) SALARIES & WAGES	\$ 331,431	\$ 309,489	\$ 309,489	\$ (21,942)	Change in staff at
(007) EXPENSES	\$ 16,060	\$ 16,060	\$ 16,060	\$ -	different pay level
(216) SRO DEPARTMENT Total	\$ 347,491	\$ 325,549	\$ 325,549	\$ (21,942)	
(220) FIRE DEPARTMENT				\$ -	
(001) SALARIES & WAGES-PERMANENT	\$ 807,196	\$ 870,801	\$ 870,801	\$ 63,605	Union contractual
(001) SALARIES & WAGES-CALL FIRE				\$ -	increase
(007) EXPENSES	\$ 193,510	\$ 193,510	\$ 193,510	\$ -	
(008) CAPITAL				\$ -	
(220) FIRE DEPARTMENT Total	\$ 1,000,706	\$ 1,064,311	\$ 1,064,311	\$ 63,605	
(241) BUILDING INSPECTION				\$ -	
(001) SALARIES & WAGES	\$ 125,978	\$ 125,661	\$ 125,661	\$ (317)	
(007) EXPENSES	\$ 25,555	\$ 22,525	\$ 22,525	\$ (3,030)	
(008) CAPITAL				\$ -	
(241) BUILDING INSPECTION Total	\$ 151,533	\$ 148,186	\$ 148,186	\$ (3,347)	
(242) GAS INSPECTION				\$ -	
(001) SALARIES & WAGES	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(007) EXPENSES				\$ -	
(242) GAS INSPECTION Total	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(243) PLUMBING INSPECTION				\$ -	
(001) SALARIES & WAGES	\$ -	\$ -	\$ -	\$ -	
(007) EXPENSES				\$ -	
(243) PLUMBING INSPECTION Total	\$ -	\$ -	\$ -	\$ -	
(245) ELECTRICAL INSPECTION				\$ -	
(001) SALARIES & WAGES	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(007) EXPENSES		\$ -		\$ -	
(243) ELECTRICAL INSPECTION Total	\$ 28,123	\$ 29,760	\$ 29,760	\$ 1,637	
(291) EMERGENCY MANAGEMENT				\$ -	
(001) SALARIES & WAGES	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	
(007) EXPENSES	\$ 800	\$ 800	\$ 800	\$ -	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(291) EMERGENCY MANAGEMENT Total	\$ 2,300	\$ 2,300	\$ 2,300	\$ -	
(292) ANIMAL CONTROL				\$ -	
(001) SALARIES & WAGES	\$ 43,510	\$ 43,510	\$ 43,510	\$ -	
(007) EXPENSES	\$ 500	\$ 500	\$ 500	\$ -	
(292) ANIMAL CONTROL Total	\$ 44,010	\$ 44,010	\$ 44,010	\$ -	
(294) FORESTRY				\$ -	
(002) CONTRACT SERVICES	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	
(007) EXPENSES	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	
(294) FORESTRY Total	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	
(300) SCHOOL DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 16,280,428	\$ 21,649,097	\$ 21,649,097	\$ 5,368,669	
(007) EXPENSES	\$ 4,898,173			\$ (4,898,173)	
(008) CAPITAL				\$ -	
(300) SCHOOL DEPARTMENT Total	\$ 21,178,601	\$ 21,649,097	\$ 21,649,097	\$ 470,496	
(301) REGIONAL SCHOOL				\$ -	
(007) GREATER LOWELL	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	
(007) ESSEX NORTH TECH				\$ -	
(301) REGIONAL SCHOOL Total	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	Based on enrollment reduction
(410) ENGINEERING				\$ -	
(001) SALARIES & WAGES	\$ 104,000	105,000	\$ 105,000	\$ 1,000	
(007) EXPENSES	\$ 107,488	\$ 156,225	\$ 206,225	\$ 98,737	add \$50k to road maintenance
(008) CAPITAL		\$ -	\$ -	\$ -	plan for FY21 and FY22
(410) ENGINEERING Total	\$ 211,488	\$ 261,225	\$ 311,225	\$ 99,737	
(421) HIGHWAY & STREETS DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 26,227	\$ 26,227	\$ 26,227	\$ -	
(007) EXPENSES	\$ 24,130	\$ 27,130	\$ 24,130	\$ -	
(008) CAPITAL				\$ -	
(421) HIGHWAY & STREETS DEPARTMENT	\$ 50,357	\$ 53,357	\$ 50,357	\$ -	
(422) HIGHWAY & STREETS CONSTRUCTION				\$ -	
(001) SALARIES & WAGES	\$ 585,902	\$ 585,902	\$ 585,902	\$ -	
(007) EXPENSES	\$ 140,000	\$ 148,000	\$ 148,000	\$ 8,000	Drainage Supplies
(008) CAPITAL		\$ -	\$ -	\$ -	
(422) HIGHWAY & STREETS CONSTRUCTIC	\$ 725,902	\$ 733,902	\$ 733,902	\$ 8,000	
(423) SNOW & ICE				\$ -	
(001) SALARIES & WAGES	\$ 37,500	\$ 37,500	\$ 37,500	\$ -	
(007) EXPENSES	\$ 212,500	\$ 212,500	\$ 212,500	\$ -	
(423) SNOW & ICE Total	\$ 250,000	\$ 250,000	\$ 250,000	\$ -	
(424) STREET LIGHTING				\$ -	
(007) EXPENSES	\$ 40,000	\$ 20,000	\$ 20,000	\$ (20,000)	Conversion to LED lights
(424) STREET LIGHTING Total	\$ 40,000	\$ 20,000	\$ 20,000	\$ (20,000)	
(425) VEHICLE MAINTENANCE				\$ -	
(007) EXPENSES	\$ 81,750	\$ 81,750	\$ 90,000	\$ 8,250	Inc due to historic cost
(425) VEHICLE MAINTENANCE Total	\$ 81,750	\$ 81,750	\$ 90,000	\$ 8,250	
(430) WASTE COLLECTION & DISPOSAL				\$ -	
(001) SALARIES & WAGES	\$ 500	\$ 500	\$ 500	\$ -	
(007) EXPENSES	\$ 986,690	\$ 1,084,172	\$ 1,084,172	\$ 97,482	Contractual Increase
(430) WASTE COLLECTION & DISPOSAL To	\$ 987,190	\$ 1,084,672	\$ 1,084,672	\$ 97,482	
(491) CEMETERY				\$ -	
(001) SALARIES & WAGES	\$ 26,280	\$ 26,806	\$ 26,806	\$ 526	
(007) EXPENSES	\$ 12,150	\$ 12,150	\$ 12,150	\$ -	
(008) CAPITAL				\$ -	
(491) CEMETERY Total	\$ 38,430	\$ 38,956	\$ 38,956	\$ 526	
(510) HEALTH DEPARTMENT				\$ -	35hrs budgeted for each staff
(001) SALARIES & WAGES	\$ 91,185	\$ 108,281	\$ 99,457	\$ 8,272	Salary being reviewed
(007) EXPENSES	\$ 31,250	\$ 32,450	\$ 31,250	\$ -	through union collective
(510) HEALTH DEPARTMENT Total	\$ 122,435	\$ 140,731	\$ 130,707	\$ 8,272	bargaining process

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(520) OTHER CLINICAL SERVICES				\$ -	
(007) EXPENSES	\$ 200	\$ 200	\$ 200	\$ -	
(520) OTHER CLINICAL SERVICES Total	<u>\$ 200</u>	<u>\$ 200</u>	<u>\$ 200</u>	\$ -	
(541) COUNCIL ON AGING				\$ -	
(001) SALARIES & WAGES	\$ 119,606	\$ 122,510	\$ 122,510	\$ 2,904	
(007) EXPENSES	\$ 24,160	\$ 24,100	\$ 24,100	\$ (60)	
(541) COUNCIL ON AGING Total	<u>\$ 143,766</u>	<u>\$ 146,610</u>	<u>\$ 146,610</u>	<u>\$ 2,844</u>	
(543) VETERANS' DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 74,628	\$ 81,854	\$ 77,854	\$ 3,226	Hours per MOA 37.5/wk
(007) VETERANS BENEFITS	\$ 210,000	\$ 190,000	\$ 190,000	\$ (20,000)	Reduction due to caseload
(007) EXPENSES	\$ 4,350	\$ 3,775	\$ 3,775	\$ (575)	of benefit eligible clients
(543) VETERANS' DEPARTMENT Total	<u>\$ 288,978</u>	<u>\$ 275,629</u>	<u>\$ 271,629</u>	<u>\$ (17,349)</u>	requested by Vet Agent
(610) LIBRARY DEPARTMENT				\$ -	
(001) SALARIES & WAGES	\$ 280,959	\$ 285,555	\$ 285,555	\$ 4,596	
(007) EXPENSES	\$ 105,085	\$ 105,085	\$ 105,085	\$ -	
(008) CAPITAL				\$ -	
(610) LIBRARY DEPARTMENT Total	<u>\$ 386,044</u>	<u>\$ 390,640</u>	<u>\$ 390,640</u>	<u>\$ 4,596</u>	
(630) RECREATION				\$ -	
(001) SALARIES & WAGES	\$ 64,306	\$ 72,619	\$ 72,619	\$ 8,313	Offset from OTH/FPMH
(007) EXPENSES	\$ 85,450	\$ 100,189	\$ 100,189	\$ 14,739	rentals delayed due to covid,
(007) EXPENSES - BICENTENNIAL FIELDS				\$ -	put back in Op Budget
(630) RECREATION Total	<u>\$ 149,756</u>	<u>\$ 172,808</u>	<u>\$ 172,808</u>	<u>\$ 23,052</u>	Inc field Maintenance
(691) HISTORIC COMMISSION				\$ -	
(007) EXPENSES	\$ 900	\$ 900	\$ 900	\$ -	
(691) HISTORIC COMMISSION Total	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 900</u>	\$ -	
(692) MEMORIAL DAY COMMITTEE				\$ -	
(007) EXPENSES	\$ 900	\$ 900	\$ 900	\$ -	
(692) MEMORIAL DAY COMMITTEE Total	<u>\$ 900</u>	<u>\$ 900</u>	<u>\$ 900</u>	\$ -	
(710) DEBT				\$ -	
DEBT-(LT - NON-EXEMPT)	\$ 353,550	\$ 450,000	\$ 450,000	\$ 96,450	Based on CAMC Plan
DEBT -(LT - EXEMPT)	\$ 320,000	\$ 320,000	\$ 320,000	\$ -	
DEBT SWAP - SEWER DEPT	\$ -			\$ -	
SEWER PHASE II GF SUBSIDY	\$ -	\$ 15,890	\$ 15,890	\$ 15,890	
SHORT TERM BORROWING	\$ -			\$ -	
(710) DEBT Total	<u>\$ 673,550</u>	<u>\$ 785,890</u>	<u>\$ 785,890</u>	<u>\$ 112,340</u>	
(751) DEBT INT				\$ -	
INT-(LT - NON-EXEMPT)	\$ 101,800	\$ 120,000	\$ 120,000	\$ 18,200	Based on CAMC Plan
INT-(LT - EXEMPT)	\$ 58,701	\$ 58,701	\$ 58,701	\$ -	
DEBT SWAP - SEWER DEPT	\$ -	\$ -	\$ -	\$ -	
SHORT TERM BORROWING	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	
(751) DEBT INT Total	<u>\$ 166,501</u>	<u>\$ 184,701</u>	<u>\$ 184,701</u>	<u>\$ 18,200</u>	
(820) CHERRY SHEET OFFSETS (RESERVE FOR DIRECT EXP)				\$ -	
(007) EXPENSES	\$ 295,829	\$ 279,966	\$ 279,966	\$ (15,863)	
(820) CHERRY OFFSETS Total	<u>\$ 295,829</u>	<u>\$ 279,966</u>	<u>\$ 279,966</u>	<u>\$ (15,863)</u>	
(752) SHORT TERM DEBT INT				\$ -	
DEBT INT-(ST NOTES - NON-EXEMPT)			\$ -	\$ -	
DEBT INT ON TAX REFUNDS				\$ -	
(752) SHORT TERM DEBT INT Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	\$ -	
(840) OTHER INTERGOVERNMENTAL				\$ -	
(007) EXPENSES - NMCOG ASSESSMENT	\$ 3,660	\$ 3,800	\$ 3,800	\$ 140	
(840) OTHER INTERGOVERNMENTAL Total	<u>\$ 3,660</u>	<u>\$ 3,800</u>	<u>\$ 3,800</u>	<u>\$ 140</u>	
(900) TRANSFERS				\$ -	
(007) EXPENSES - TRNSFR FROM GF	\$ 202,500			<u>\$ (202,500)</u>	Cannabis Road Stabilization in different line item now
(900) TRANSFERS Total	<u>\$ 202,500</u>	<u>\$ -</u>	<u>\$ -</u>	\$ -	
(910) EMPLOYEE BENEFITS				\$ -	
(007) EXPENSES - COUNTY RETIREMENT	\$ 2,152,711	\$ 2,462,187	\$ 2,462,187	\$ 309,476	Reval Assessment and increase
(007) EXPENSES - WORKER'S COMP	\$ 186,792	\$ 190,096	\$ 190,096	\$ 3,304	
(007) EXPENSES - UNEMPLOYMENT	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	

	FY 2021 BUDGET	FY 2022 DEPT REQUEST	FY 2022 RECOMMENDED	\$ CHANGE from FY21	Explanation of Change, full detail shown in budget book on website
(007) EXPENSES - HEALTH INSURANCE	\$ 3,965,150	\$ 4,080,139	\$ 4,080,139	\$ 114,989	
(007) EXPENSES - LIFE INSURANCE	\$ 2,754	\$ 2,754	\$ 2,754	\$ -	
(007) EXPENSES - SS & FICA	\$ 338,298	\$ 338,298	\$ 338,298	\$ -	
(910) EMPLOYEE BENEFITS Total	\$ 6,695,705	\$ 7,123,474	\$ 7,123,474	\$ 427,769	
(940) OTHER UNCLASSIFIED				\$ -	
(007) EXPENSES - PROPERTY & LIABILITY	\$ 224,862	\$ 247,708	\$ 247,708	\$ 22,846	
(007) EXPENSES - FIRE	\$ 43,633	\$ 43,633	\$ 43,633	\$ -	
(007) EXPENSES - POLICE ACCIDENT	\$ 69,002	\$ 69,002	\$ 69,002	\$ -	
(007) EXPENSES - INSURANCE DEDUCTIBLES		\$ -	\$ -	\$ -	
(940) OTHER UNCLASSIFIED Total	\$ 337,497	\$ 360,343	\$ 360,343	\$ 22,846	
TOTAL GENERAL FUND	\$ 41,491,745	\$ 42,738,065	\$ 42,698,393	\$ 1,206,648	
				\$ -	
General Government	\$ 2,154,043	\$ 2,245,892	\$ 2,257,542	\$ 103,499	
Public Safety	\$ 4,817,316	\$ 4,992,954	\$ 4,900,405	\$ 83,089	
Tyngsborough Public School	\$ 21,178,601	\$ 21,649,097	\$ 21,649,097	\$ 470,496	
Other Regional School Assessments	\$ 1,488,447	\$ 1,459,669	\$ 1,459,669	\$ (28,778)	
Public Works	\$ 2,385,117	\$ 2,523,862	\$ 2,579,112	\$ 193,995	
Health & Human Services	\$ 555,379	\$ 563,170	\$ 549,146	\$ (6,233)	
Culture & Recreation	\$ 537,600	\$ 565,248	\$ 565,248	\$ 27,648	
Debt Service	\$ 840,051	\$ 970,591	\$ 970,591	\$ 130,540	
Health & Life Insurance	\$ 3,967,904	\$ 4,082,893	\$ 4,082,893	\$ 114,989	
Pension Assessment	\$ 2,152,711	\$ 2,462,187	\$ 2,462,187	\$ 309,476	
Workers Comp, Payroll Taxes & Unemploy	\$ 575,090	\$ 578,394	\$ 578,394	\$ 3,304	
General Insurance	\$ 337,497	\$ 360,343	\$ 360,343	\$ 22,846	
Cherry Sheet Offsets (School Choice & Lib	\$ 295,829	\$ 279,966	\$ 279,966	\$ (15,863)	
Transfer to CIP or Stabilization	\$ 202,500			\$ (202,500)	
Other	\$ 3,660	\$ 3,800	\$ 3,800	\$ 140	
Total	\$ 41,491,745	\$ 42,738,065	\$ 42,698,393	\$ 1,206,648	
TOTAL REVENUE & AVAILABLE SOURCES	\$ 42,032,148	\$ 43,552,603	\$ 43,363,670		
YOY Change	3.029%	3.004%	2.91%		
EXCESS LEVY PER ACTUAL / BUDGET	\$ 540,403	\$ 814,538	\$ 665,277		

Excess Levy does not account for Union/Non-Union Contractual Increases in General Government salaries, those budget adjustments will be brought to a future Town Meeting upon completion of bargaining